

Board of Education
Pawnee Community Unit School District #11
Wednesday, June 21, 2023
6:00 p.m. – Closed Session, Unit Office
7:00 p.m. – Regular Session – Cafeteria

“Regular Meeting”

Action 1. Call to Order and Roll Call

President Clarke called the meeting to order at 6:10 p.m.

Members present: Boblitt, Clarke, Guess, McTaggart, Megginson

Members absent: Morell, Ward

Administrators Present: Kratochvil, Goodall, Hennemann and Recording Secretary Roseberry

Action 2. Request Closed Session to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by *5ILCS120/2(C)1,2,9, and 11*.

Motion: Go into executive session for the stated purpose.

Motion: Megginson

Second: McTaggart

Ayes: 5-0

President Clarke declared the meeting open at 7:07 p.m.

PLEDGE OF ALLEGIANCE-please stand if able

Action 3. Seal the minutes of Executive Session.

Motion: Seal the minutes of Executive Session.

Motion: Megginson

Second: Boblitt

Ayes: 5-0

Info 4. Budget Hearing

4.1 2022-2023 Amended Budget Hearing

President Clarke called the Amended Budget Hearing to order at 7:15 p.m.

Members present: Boblitt, Clarke, Guess, McTaggart, Megginson

Members absent: Morell, Ward

4.2 Adoption of 2022-2023 amended budget

Motion: Approve the 2022-2023 amended budget as presented.

Motion: McTaggart

Second: Megginson

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Motion: Close budget hearing at 7:17 p.m.

Motion: Megginson

Second: Guess

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Action 5. Communications

None.

Action 6. Good News Reports

Steffen reported: .None.

Hennemann reported: PTO Play Day was on May 24th and the students really enjoyed it. Thank you to Leanne Gehrs and the PTO! Brandon Hott received the National Certificate for STEM teaching through the National Institute for STEM Education. Congratulations to Adam Hernandez, Emilee Richeson and Coach Chris Hamilton on going to the State Track Meet. Congratulations to the High School Baseball Team for winning IHSA Regional Championship.

Goodall reported: The JH Students of the Month for May were 7th grader, Logen King and 8th grader, Carleigh Glen. There was no Student of the Month for May in HS. We have scheduled the New Teacher Orientation for August 11th.

Kratochvil reported: None.

Board reported: None.

Info 7. PTO and Student Council updates

Leanne Gehrs reported: The PTO elected the new board members. Play Day was a big success and the students really look forward to this day. They are already planning fundraising for the Fall.

No report from Student Council.

Info 8. Recognition of Visitors

None.

Info 9. Approval of Minutes

Action 9.1 Approve closed session and regular board meeting minutes of May 18, 2023

Motion: Approve the closed session and regular board meeting minutes of May 18, 2023.

Motion: Guess

Second: McTaggart

Ayes: Clarke, Guess, McTaggart, Megginson, Boblitt

Info 10. Finance Reports and Expenditures

Action 10.1 Consideration and approval of financial reports and expenditures

Motion: Approve the financial reports and expenditures of \$102,150.34.

Motion: McTaggart

Second: Megginson

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Motion: Approve the parking lot Invoice from P.H. Broughton in the amount of \$135,666.00.

Motion: Megginson

Second: McTaggart

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Motion: Approve the RSchool Today Invoice in the amount of \$755.00.

Motion: McTaggart

Second: Boblitt

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Info 11. Administrative Reports

Reports herein attached.

SRO Reynolds reported: No report.

Steffen reported: Summer camps and open gym has started for football, volleyball, baseball, basketball and track. HS Cheer held try-outs.

Hennemann reported: June Summer School was held May 30 – June 9. We were able to serve 25 students in K – 2nd grade. We have starting working on the budget for the 2023-2024 Title grants. Pre-K screening was held April 21 – June 1 with 26 kids being screened. Our grant covers 55 students. August Summer School will run for 2 weeks starting July 31 – August 15. We have 58 students registered.

Goodall reported: We have recently moved from RTI (response to intervention) to MTSS (multi-tiered-systems-of-support). The difference is MTSS continues the multi-tiered support within academics, but adds the broader scope of students with behavior, attendance and support. Mrs. Goodall and Mrs. Hyde have worked with Mr. Wilson to create a Spanish I credit recovery option for students who have had two or more failures in Spanish I. New Teacher Orientation will be held on August 11th. Each new teacher will be paired with a Mentor.

Superintendent Kratochvil reported: The bleachers and concrete work have been completed. The canopy and door replacement projects have started. The back parking lot project is complete. We will continue to discuss projects for the 2023-2024 school year.

Info 12. Old Business

Info 12.1 Discussion of additional school projects

Info 13. New Business

Action 13.1 Consideration and approval of resignation(s) of certified staff

Motion: Accept the resignations of Billie Henry as HS science teacher, Ryan Steffen as HS business teacher and Michelle Wagner as GS art teacher.

Motion: Megginson

Second: McTaggart

Ayes: 5-0

Action 13.2 Consideration and approval of resignation(s) of non-certified staff

Motion: Accept the resignation of Candy Thompson as HS secretary.

Motion: Guess

Second: Boblitt

Ayes: 5-0

Action 13.3 Consideration and approval of resignation(s) of extra-curricular staff

Motion: Accept the resignations of Alicia Butler as 8th grade volleyball coach, Olivia Dennison as Assistant JH softball coach, Dalton Doerfler as Assistant JH baseball coach, Maddie Galloway as 8th grade girls' basketball coach, Jennifer Harris as HS class sponsor, Billie Henry as HS class sponsor, Jennifer Palumbo as 6th grade girls' basketball coach and Nicole Raman as 7th grade girls' basketball coach.

Motion: McTaggart

Second: Megginson

Ayes: 5-0

Action 13.4 Consideration and approval of certified staff

Motion: Approve hiring Chad Burton as JH ELA teacher.

Motion: Megginson

Second: McTaggart

Ayes: Clarke, Boblitt, McTaggart, Megginson, Guess

Motion: Approve hiring Charlotte Lipp as HS science teacher.

Motion: Guess

Second: Boblitt

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Action 13.5 Consideration and approval of non-certified staff

Motion: Approve hiring Shannon Carle as paraprofessional pending completion of paperwork and background check.

Motion: Megginson

Second: Guess

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Valerie Gartshore as paraprofessional pending completion of paperwork and background check.

Motion: McTaggart

Second: Clarke

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Kayla Teegarden as paraprofessional pending completion of paperwork and background check.

Motion: Megginson

Second: McTaggart

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Steve Condon as part-time building and grounds pending completion of paperwork and background check.

Motion: McTaggart

Second: Boblitt

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Action 11.6 Consideration and approval of extra-curricular staff

Motion: Approve hiring Chad Burton as HS class sponsor.

Motion: Megginson

Second: Boblitt

Ayes: Megginson, McTaggart, Guess, Clarke, Boblitt

Motion: Approve hiring Maddie Galloway as 6th grade girls' basketball coach.

Motion: McTaggart

Second: Boblitt

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Kenzie Johnson as JH head softball coach.

Motion: Guess

Second: Boblitt

Ayes: Ward, Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Kylie MacKenzie as JH head volleyball coach.

Motion: Boblitt

Second: Guess

Ayes: Ward, Guess, Clarke, McTaggart, Megginson, Morell, Boblitt

Motion: Approve hiring Devonna Martin as HS assistant volleyball coach pending completion of paperwork and background check.

Motion: Boblitt

Second: Guess

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Jennifer Palumbo as 7th grade girls' basketball coach.

Motion: Boblitt

Second: Guess

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Britany Parks as JH assistant softball coach pending completion of paperwork and background check.

Motion: McTaggart

Second: Megginson

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Motion: Approve hiring Nicole Raman as 8th grade girls' basketball coach.

Motion: Megginson

Second: Guess

Ayes: Guess, Clarke, McTaggart, Megginson, Boblitt

Action 13.7 Consideration and approval of paternity leave of certified staff

Motion: Approve the paternity leave of Hunter Hamilton as JH social studies teacher.

Motion: Boblitt

Second: Guess

Ayes: Megginson, McTaggart, Guess, Clarke, Boblitt

Action 13.8 Consideration and approval of maternity leave of certified staff

Motion: Approve the maternity leave of Allie Dyer as 2nd grade teacher.

Motion: Megginson

Second: McTaggart

Ayes: Megginson, McTaggart, Guess, Clarke, Boblitt

Action 13.9 Consideration and approval of volunteer extra-curricular staff
Motion: Approve hiring Tony Garvin, Cade Hennemann, Connor Hennemann, Dave Jones and Joe Morell as JH volunteer baseball coaches pending completion of all paperwork and background check if necessary.

Motion: Guess

Second: Boblitt

Ayes: Boblitt, Megginson, McTaggart, Guess, Clarke

Action 13.10 Consideration and approval of JH/HS principal contract
Motion: Approve the 4-year contract extension for Nicole Goodall as JH/HS principal.

Motion: Megginson

Second: Boblitt

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Action 13.11 Consideration and approval of Athletic Director contract
Motion: Approve the one-year contract for Sara Hogan as Athletic Director.

Motion: Boblitt

Second: Guess

Ayes: Boblitt, Clarke, Guess, McTaggart, Megginson

Action 13.12 Consideration and approval of inter-fund loan
Motion: Approve the repayment of an inter-fund loan from tort to working cash in the amount of \$200,000.

Motion: Guess

Second: Megginson

Ayes: Boblitt, Megginson, McTaggart, Guess, Clarke

Action 13.13 Consideration and approval of CACC membership
Motion: Approve the CACC membership at a cost of \$73,034 for the 2023-2024 school year.

Motion: Guess

Second: Boblitt

Ayes: Boblitt, Megginson, McTaggart, Guess, Clarke

Info 13.14 Discussion of extra-curricular activities

Info 13.15 Discussion of First Reading of School Board Policy PRESS updates


Action 14. **Adjournment**
Motion: Adjourn the meeting at 8:27 p.m.

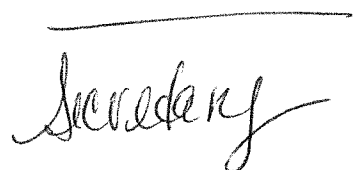
Motion: Boblitt

Second: Guess

Ayes: 5-0

Next regular meeting of the Board of Education is scheduled for—
Wednesday, July 19, 2023
Pawnee School Cafeteria
6:00 p.m.—executive session
7:00 p.m. - regular session


President


Secretary

Board Meeting Notes - AD: July 19, 2023

Co-op Info:

- No co-op agreement for girls basketball with Luthern High
 - They ultimately didn't want to lose hosting the program at their school
 - Per Katie (AD) they do have enough to field a team
- Co-op agreement for boys and girls golf with Raymond Lincolnwood/Morrisonville
 - With the co-op addition they will remain 1A
 - They estimate 12 boy and 12 girls on their golf teams prior to our addition
 - Boys: 2-5 interested
 - Unsure of girls golfer interest?
 - IHSA cut off date to add boys golf co-op is Aug 1
 - Josh Stone (AD) felt confident we can make the deadline

Scholastic Bowl:

- I see no issue with opening up Scholastic Bowl to 6th graders

JH Sports:

- Opening up availability for 5th graders
 - This can be decided on a case by case basis depending on roster numbers for each particular sport

Football:

- 8 man to 11 man
 - After reviewing future class sizes I don't think it's feasible to make the move back to 11 man without adding a co-op school with at least 10 athletes
 - Conference addition would be an issue/difficult task
 - Could bump up to 2A or 3A
 - Kitt feels that 8 man is a good fit for the program at this time
 - 11 man move in the future: The following may help to grow the current program
 - Hosting a youth camp
 - Adding JFL for youth
 - Youth flag football during halftime of varsity games
- Adding JV games
 - This is in process and is a priority.
 - 1 game currently scheduled
 - I have reached out to the following schools
 - Edwardsville Metro-East Lutheran
 - Farmer City Blue Ridge
 - Champaign St, Thomas More
 - Peoria Heights
 - Peoria Quest
 - Kincaid South Fork
 - Decatur Lutheran (LSA)
 - I'm not opposed to adding 2 games with 1 school (home and away)
 - Monday or Tuesday evening games only
 - Per Kitt - Saturday before or after will not work this season as the team has an abundance of underclassmen

- **Change over from Schedule Star to Activity Scheduler**
 - This evening Courtney Schrage will add the website link to the school webpage:
<http://www.msmconf.org/public/genie/1174/school/36/>
 - Once added access to schedules will be available again
 - Activity Scheduler is used by most schools in the conference
 - Will be a great tool to send alerts/notifications regarding changes to the schedules
 - Work in progress
 - We gained access late last week
 - Working to make changes
 - JH softball/JH baseball and Fall sports are being corrected as that is the priority at this time
- **Upcoming Sports/Events**
 - JH softball starts Monday, July 24
 - JH baseball starts Monday, July 31
 - HS Fall Sports start Monday, August 7
 - As soon as the number of participants is available for each sport I will let you know
 - Sports Boosters Fundraiser, August 12th
 - 2nd annual Bags tournament at The Shed
 - Rain date August 19th
- **Sports Physicals**
 - I am working with Angela Williams (school nurse)
 - Teacher Ease print out can be obtained and given to coaches on first day of practice (or prior) to check if athletes have up to date physicals
- **PLT4M**
 - Online resource for strength training/fitness
 - Can be used at ALL levels of PE classes and for coaches and athletes
 - App based or website based
 - I have used this as a teacher and coach for 7 years - highly recommend
 - Cost for the district would be approximately \$1,200 per year
- **CPR/AED**
 - IHSA updated during their June board meeting
 - All coaches, volunteers, and activity sponsors need trained
 - Working with Scott Day to organize this ASAP
 - Looking into re-issuing my CPR/AED instructor status so I can handle trainings of all coaches and sponsors in the future
- **Mandatory Coaches Meeting**
 - Thursday, July 27th at 6:00pm

Pawnee Grade School

Board Report: July 19, 2023

Administrative Report:

- Personnel
 - Recommendation to hire Makenzie Wilkinson as a paraprofessional?
 - Recommendation to hire Maggie Garvin as the grade school art teacher
 - Recommend Cale Hennemann as volunteer baseball coach
 - Accept resignation of Emma Hill as a paraprofessional
- Pre-K
 - So far we are expecting 46 students in the fall (grant covers 55)
 - We plan on doing another Pre-K screening on August 15
- Other:
 - Spring Benchmarking report from Leanne Gehrs
 - Summer School is scheduled to run for two weeks starting July 31st - we have 58 students registered.
 - ESY will also start on July 31 and will go through August 10.
 - SASSED will teach CPI to our special education staff on August 11.

Athletics:

- Coaching Head of Program evaluations / bonuses
- Sara Hogan has started working as our athletic director



Pawnee CUSD 11
JH/HS Principal Report
July, 2023

"The function of education is to teach one to think intensively and to think critically.

Intelligence plus character- that is the goal of true education. "

- Dr. MLK.

Good News Report:

- **Positive Behavior Log Winners for May:**
 - **JH:** N/A
 - **HS:** N/A
- **Student of the Month:**
 - **JH:** N/A
 - **HS:** N/A

Living a Mission and Vision Focused on Results:

- **Teacher Mentor Program:** In continued communication and work with our union, Pawnee's Teacher Mentor/Mentee Program Handbook is undergoing final revisions for the start of this new school year. This latest revision includes cross-observation opportunities that will further allow for instructional methodology and technique of the new hire to be celebrated and refined. Considering this program is still in the pilot phase, our teachers will be receiving CPDU's (certified professional development units) for their work in this program. This mentor program, paired with our New Teacher Orientation, will set our newest hires up for success.

Leading and Managing Systems Change:

- **IXL Update:** With the move from RTI to MTSS, both JH and HS Instructional Learning Teams are being established for adult learning, first-hand-experience and to co-lead our sub-schools in the areas of ELA & Math for improved work within our multi-tiered individual instructional plans for our students. These teams are slated to be trained on 8/15 @ 1:00pm for work on this platform.
- **Classroom Additions:** The classroom to the back of the woodshop has been established for use as well as final touches completed to make the STEM room ready for students.

Improving Teaching and Learning:

- **Short Term Approval Instructors:** 2 of our STA instructors are currently being evaluated in Western University's new "Alternative Teacher Licensure" program. The Master of Arts in Teaching (MAT) in Alternative Teacher Licensure is a two year residency program wherein candidates are hired by a school district on a provisional teaching license, are paid as the instructor of record, and take courses in the School of Education over that two year period. Assuming a candidate is successful, she or he will earn a full Professional Educator License and a Master of Arts in Teaching Degree at the end of that two year residency period.

Building and Maintaining Collaborative Relationships:

- New SEA: SASED has reached out to introduce our new special education administrator, Melissa Killam. She is coming to us from Riverton and we are excited to welcome her to our team.

Leading with Integrity and Professionalism:

- GCN Professional Development: I am about ½ of the way completed with my compliance professional development. Our JH/HS teams will be working their way through this virtual professional development in late Aug. and early Sept.

Creating and Sustaining a Culture of High Expectations

- Best Instructional Practices Outline: I have been working on a preliminary outline of Pawnee JH/HS Best Instructional Practices to deliver to our JH/HS Team upon the start of this school year. Considering we have so many new faces, this document will outline some basic best instructional practices and provide clarity of expectations for this coming school year.
- Positive Behavior Logs: A goal of mine is to expand this positive JH/HS incentive for the upcoming year as well as continue to build in subsequent years.

Personnel Updates:

- Recommend the hire of Melissa Struemke as a Bus Driver.
- Recommend the hire of Kristie Clayton as High School Class Sponsor.
- Recommend the hire of Kathy Edwards as paraprofessional.
- Recommend the hire of Makenzie Wilkinson as paraprofessional.
- Recommend the hire of Scott Becker as part-time business/computer/math.
- Recommend the hire of Lori Thomas (?) as JH ELA.
- Accept the resignation of Chad Burton as JH ELA and HS Class Sponsor.

Discipline Data: Incidents per Incident Type/By Date Range (none for summer)

JH: N/A

HS: N/A

Pawnee CUSD #11 Enrollment Data:

2022-23	JH	HS
August	90	157
September	90+1	157 (-1+1)
October	91	158+1
November	91 (-1+1)	159 +1
December	91 (-2 +2)	159

January	90 (-1)	156 (-3)
February	89	156
March	89	152
April	89	152
May	89	152



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558 Phone: 217-625-2471

Timothy R. Kratochvil
Superintendent

tkratochvil@pawneeschools.org

Nicole Goodall
Jr. High/High School Principal
ngoodall@pawneeschools.org

W. Christopher Hennemann
Grade School Principal
chennemann@pawneeschools.org

Sara Hogan
Athletic Director
shogan@pawneeschools.org

Superintendent Report

July 2023

- Good News

Superintendent Report

- Monthly Update
 - Attended the SASED board meeting and ROE meeting
 - Attended CACC meeting.
- Project and Materials Update
 - Gym Band Doors
 - Cafeteria Painting
 - Front Landscaping
 - Football Speakers
 - Football Playclocks
 - Activity Bus Decals
 - Security Door Upgrade
- 2021-2022 Maintenance Grant
 - Canopy and door replacement has started. Waiting on some materials.
- 2022-2023 Maintenance Grant
 - Back parking lot is completed.
- HLS Amendment #57
 - Still Waiting on approval. Storage Room, Pantry, and locker room steps: Project Cost: \$4,255.00
- Building Updates
 - Media Center, Cafeteria, Art Room, Condon
- Other
 - 2023-2024 Project Updates
 - A building lockers
 - Softball Dugout
 - Title I Grant
 - Pre-K Grant
 - Farm to Table

Agenda
“Regular Meeting”
Board of Education
Pawnee Community Unit School District #11
Wednesday, July 19, 2023
6:00 p.m. – Closed Session, Unit Office
7:00 p.m. – Regular Session, Media Center

Agenda
“Regular Meeting”

- | | | |
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| Action | 1. | Call to Order and Roll Call |
| Action | 2. | Request Closed Session to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by <i>ILCS120/2(C)1,2,9, and 11</i> . |
| PLEDGE OF ALLEGIANCE—please stand if able | | |
| Action | 3. | Seal Minutes of Closed Session |
| Info | 4. | Communications |
| Info | 5. | Good News Reports |
| Info | 6. | PTO and Student Council updates |
| Info | 7. | Recognition of Visitors |
| Info | 8. | Approval of Minutes |
| Action | 8.1 | Approve June 21, 2023 closed session board meeting minutes and regular board meeting minutes. |
| Info | 9. | Approval of Financial Reports and Expenditures |
| Action | 9.1 | Consideration and approval of financial reports and expenditures. |
| Info | 10. | Administrative Reports |
| Info | 11. | Old Business |
| Action | 11.1 | Final Reading of School Board Policy Press Updates. |
| Info | 12. | New Business |
| Action | 12.1 | Consideration and approval of resignation(s) of certified staff. |
| Action | 12.2 | Consideration and approval of resignation(s) of non-certified staff. |
| Action | 12.3 | Consideration and approval of resignation(s) of extra-curricular staff. |
| Action | 12.4 | Consideration and approval of certified staff. |
| Action | 12.5 | Consideration and approval of non-certified staff. |
| Action | 12.6 | Consideration and approval of extra-curricular staff. |
| Action | 12.7 | Consideration and approval of volunteer extra-curricular staff. |
| Action | 12.8 | Consideration and approval of fall coaches. |
| Action | 12.9 | Consideration and approval of golf coop. |
| Action | 13. | Adjournment |

Next regular meeting of the Board of Education is scheduled for—Wednesday, August 16, 2023 in the Pawnee Cafeteria