

**Board of Education
Pawnee Community Unit School District #11
Wednesday, February 21, 2018
6:00 p.m. – Closed Session, Unit Office
7:00 p.m. – Regular Session, Cafeteria
Agenda
“Regular Meeting”**

Action 1. Call to Order and Roll Call

Vice President Shelton called the meeting to order at 6:01 p.m.

Members present: Adcock, Howard, Kern, Shelton, Starr, Wort

Members absent: Ward

Administrators Present: Alexander, Kratochvil, Mendenhall, Recording Secretary, Hamilton and Roseberry

Info 2. Request Closed Session to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by *5/LCS 120/2(C)1,2,9, and 11*.

Motion: Go into executive session for the stated purpose.

Motion: Wort

Second: Starr

Ayes: Adcock, Howard, Kern, Shelton, Starr, Wort

Vice President Shelton declared the meeting open at 7:05 p.m. We will return to Executive Session at the end of Open Session for action on evaluations.

PLEDGE OF ALLEGIANCE-please stand if able

Info 3. Communications

Thank you note for flowers received from the Pearce family.

Info 4. Good News

Mrs. Mendenhall reported a 90% on DRA. Student of the Month for January was McKenna Byers. Mr. Alexander congratulated all students, parents and staff. We have great kids.

Info 5. PTO and Student Council updates

Student Council representative Sydney Condon reported that the steak dinner and Winter Carnival dance were a success. They are planning a Trivia Night.

President Ward arrived at 7:10 p.m.

6. Approval of Minutes

Action 6.1 Approve regular board meeting minutes of January 17, 2018 and special board meeting minutes of January 24, 2018

Motion: Approve the board meeting minutes of 1/17/18 and special meeting of 1/24/18.

Motion: Adcock

Second: Wort

Ayes: 7-0

7. Approval of Financial Reports and Expenditures

Action 7.1 Consideration and approval of financial reports and expenditures

Motion: Approve the financial reports and expenditures of \$73,816.12 and addendum of \$17, 710.46.

Motion: Kern

Second: Starr

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Info 8. Recognition of Visitors

Rolly Mottar asked about school security. There is a Security Committee meeting soon and they have been reviewing the present plan.

Info 9. Administrative Reports
Reports herein attached.

Update on Handbook Meeting. Student awards will be discussed with possible use of a sub-committee.

10. New Business

Action 10.1 Consideration and approval of extra-curricular volunteers

Motion: Approve volunteer coaches: Edwin Rodriguez, Dave Jones, Brandon Hott, Tom Garvin, and Tristen Gary for HS Baseball.

Motion: Kern

Second: Adcock

Ayes: 6-0

Motion: Approve volunteer coach, Scott MacDonald, for high school track.

Motion: Howard

Second: Starr

Ayes: 6-0

Shelton suggested that a subcommittee from the handbook be implemented to discuss the National Honor Society. Shelton also suggested that constructive feedback be given to those students whose GPA meets the requirement to be on NHS, but do not get selected. Also, implement a points system to indicate areas for student improvement.

Motion: Approve volunteer coach, Todd Richeson, for grade school track.

Motion: Howard

Second: Adcock

Ayes: 6-0

Action **10.2** Consideration and approval of resolution to join The Purchasing Cooperative for food cooperative

Motion: **Approve Resolution to join The Food Purchasing Cooperative.**

Motion: Adcock

Second: Kern

Abstain: Shelton

Ayes: Adcock, Howard, Kern, Starr, Ward, Wort

Action **10.3** Consideration and approval non-certified hiring for grade school paraprofessional and head custodian

Motion: **Approve the employment of Allie Dyer as grade school paraprofessional.**

Motion: Kern

Second: Howard

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Motion: **Approve James Underwood as head custodian effective July 1, 2018.**

Motion: Howard

Second: Starr

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action **10.4** Consideration and approval of Pehlman and Dold P.C. to complete our annual audit

Motion: **Approve Pehlman and Dold P.C. to complete the 2017/2018 annual audit.**

Motion: Kern

Second: Starr

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action **10.5** Consideration and approval of amended 2017-2018 calendar
There was an Emergency Day on January 16. The last day with students is May 25; May 23 is a full day; May 24 is a teacher institute day; and May 25 is a half day student attendance. If we have further days, the days will be made up after Memorial Day.

Motion: **Approve the amended 2017/2018 calendar to incorporate used and unused emergency days.**

Motion: Shelton

Second: Adcock

Ayes: 7-0

Action **10.6** Consideration and approval of 2018-2019 calendar
The calendar process included Union input and is a similar calendar to this year's calendar. We did add the Wednesday before Thanksgiving as a non-attendance day. This was accomplished by going a full week before Christmas and ending school (without snow days) on the Friday before Memorial Day instead of the Thursday.

Motion: **Approve the 2018/2019 school calendar as presented**

Motion: Wort

Second: Adcock

Ayes: 7-0

Info **10.7** Information from Board Union Committee meeting
Kern updated the Board on Board/Union Committee Meeting. Report herein attached.

Info **10.8** Information on Varsity Gym Bleachers
Superintendent Alexander and Board reviewed options in the Varsity gym.

Adcock left at 8:15 p.m.

Motion: Return to Executive Session at 8:15 p.m.

Motion: Wort
Second: Kern
Ayes: 6-0

Wort left at 9:00 p.m.

President Ward declared the meeting open at 10:49 p.m.

Motion: Seal the minutes of Executive Session.

Motion: Kern
Second: Starr
Ayes: 5-0

Action **10.9** Consideration and approval of administrator evaluations

Motion: Approve the administrator evaluations as discussed in executive session.

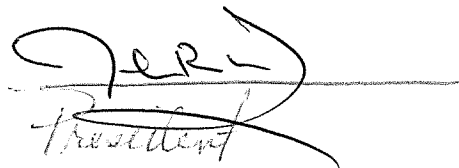
Motion: Starr
Second: Howard
Ayes: Howard, Kern, Shelton, Starr, Ward

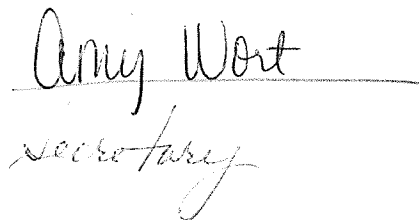
Action **11. Adjournment**

Motion: Adjourn the meeting at 10:50p.m.

Motion: Shelton
Second: Starr
Ayes: 5-0

Next regular meeting of the Board of Education is scheduled for—
Wednesday, March 21, 2018
Cafeteria
6:00 p.m.—executive session
7:00 p.m.—regular session


President


Secretary

**Pawnee Grade School
Board Report: March 21, 2018**

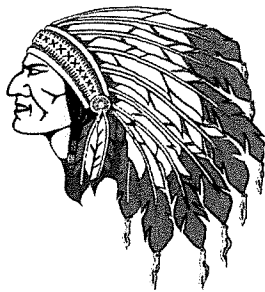
Pawnee Grade School Enrollment									
PreK (PFA)	PreK (PFAE)	PreK (fee)	Kdg	1 st	2 nd	3 rd	4 th	5 th	6 th
20	16	6	39	56	54	43	43	46	43
Sections:	3	3	3	2	2	2	2	3	
Numbers shown were updated on March 16. Our PFA program is currently full.									

Good News:

- Jacinda Roberts was recognized in February as SASSED's *Inspirational Person of the Month*. SASSED highlighted her extraordinary work with students, especially those who have special needs.
- Mrs. McQuality applied for and received an Illinois Biodiversity Field Trip Grant, which covered a preschool field trip to Lincoln Memorial Gardens last week!
- Our Family Literacy Night was held on March 15th. It was a successful event and we look forward to continuing them each year!

Administrative Report:

- February monthly assembly:
 - Students were recognized for their Jump Rope for Heart fundraising and several teams performed their jump rope routines. Students were also recognized for the monthly character trait (self-discipline), and displaying good behavior.
- Professional development:
 - The grade school has been reading *Help for Billy* and completing a book study. The staff feedback has been positive.
- Curriculum update:
 - Teachers had access to a 2-week trial of the online portion of Step Up to Writing curriculum materials.
- Grant Update:
 - Title I and Title IIA carryover allocations were updated to include additional 2017 funds due to late grant award increases.



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558

Gary M. Alexander

Superintendent

Phone: 217-625-2471

Timothy R. Kratochvil

Jr. High/High School Principal

Phone: 217-625-2471

Jenny L. Mendenhall

Grade School Principal

Phone: 217-625-2231

Steven L. Kirby

Athletic Director

Phone: 217-625-2471

March 2018

Junior High/High School Principal's Report

Current Enrollment: High School-189 (-8) Junior High-95 (-1) Total: 284(-9)
7th- 46(-2) 8th-49(+1) 9th-54(-2) 10th-49(-3) 11th-41(-3) 12th-45(Same)

Suspensions: 0

Good News:

- **Bailee Honold is the February Student of the Month** - She is someone that always does her work and excels past her classmates. She is always positive in class and never seems to be having a bad day.
- Congratulations to the February Students of the Month at Pawnee Junior High; 8th grader Davis McTaggart and 7th grader Justin Skinner. Great job!!!

Personnel:

- One recommendation for hire
- One resignation
- Update on Teacher Evaluations

Academics:

- Another successful College 101 Night was held helping student prepare for the college application process.
- Illinois Science Assessment and PARCC have been completed at the Jr. High/High School Level
- The sophomore class attended ROCTE Career Day and received multiple compliments for their behaviors and appearances.
- PSAT 8/9, 10 and SAT are scheduled for April 10, 2018
- ACCUPLACER for the English dual credit program is scheduled for April 12, 2018

Activities:

- Rock of Ages
- Report on Spring Sports

Other:

- *Sell I Chrome Books, clear, and binder. \$5900.00 amount*

March 21, 2018

SCHOOL BOARD REPORT

SUPERINTENDENT REPORT

Good News- Outstanding job by everyone in the Musical! Congratulations to Mr. Kirby, coaches, and athletes for successfully hosting the 7th grade 2A Volleyball regional.

Superintendent Report:

1. **Economic Statement-** You should be receiving an email soon or have received an email to remind you to file your Economic Statement by May 1.
2. **SB 2260-**Amends State Revenue Sharing Act. If passed, Pawnee would receive an additional amount equal to 11% of the total amount distributed to the school district from Personal Property Tax Replacement Fund during fiscal year 2016. There is a progress sheet with my report. It is in the 3rd reading in the Senate. If it passes, it will go to the house. (\$213,771)
3. **April Board Meeting-** In April, I will be talking about facilities and the areas for improvements. This will be a short term and long term list. If you have any area you want me to put on the list, please email me.
4. **Major Clarity-** Through the Illinois School Administrators we received a grant to pay for Major Clarity. It is an online career exploration platform that includes powerful tracking, insight, and communication tools for counselors. We will use it for the 2018-2019 school year.
5. **Building-** The grade school boilers were both down last week at the same time. Boiler one had a control module go out. We called to have it looked at. Henson Robinson also looked at boiler two and noticed it was not running correct. Boiler two had a rope gasket go out. Henson Robinson took the control module from boiler two to get boiler one running. They will come back to fix Boiler two with a new rope gasket and will retro fit a control module. (\$4,613) I applied and received a Health Life Safety emergency amendment so we are able to use Health Life Safety funds.
6. **Internet Fiber-** Looking at the future with technology, Bob Hagler has been working with Education Superhighway to look at fiber into the building. We are gaining more and more technology. Right now, we use Comcast with 100 download speed. Bob is working with ERATE to see what % Pawnee would qualify under ERATE to pay for the fiber. I included the bid sheet and Comcast had the lowest bid with a cost of \$1,420 per month and 500 bandwidth. I am including this in this month's meeting as informational. Right now we pay \$149.90. We are anticipating the % to be around 60% (\$852) that ERATE will pay. That would leave \$568 per month. $\$568 - \149.90 (pay now) = \$418.10 increase for internet, if the percentage ERATE pays is 60%.
7. **Windows-** Our 10 year Health Life Safety had window replacement on it. Once the bonds were issued, I asked the architect to start the process. Bid opening will be April 10. We will then proceed with window replacement once school is finished.

8. Safety Plan- The committee has looked over the safety plan. A copy of the plan is in your packet. We ask that you look over the plan. If you have questions about the plan or ideas about the plan, please have those ready for the April board meeting.