

**Board of Education
Pawnee Community Unit School District #11
Wednesday, November 15, 2017**

6:00 p.m. – Closed Session, Unit Office

7:00 p.m. – Public Hearing concerning the intent of the Board of Education to sell \$850,000
School Fire Prevention and Safety Bonds

Conclusion of Public Hearing - Regular Session

8:30 p.m. - Convene to Closed Session for the purpose of student discipline hearing, Unit Office

Action 1. Call to Order and Roll Call

President Ward called the meeting to order at 6:00 p.m.

Members present: Adcock, Howard, Kern, Shelton, Ward, Wort

Members absent: Starr

Administrators Present: Alexander, Kratochvil, Mendenhall, and Recording Secretary, Hamilton

Info 2. Request Closed Session to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by 5/LCS120/2(C)1,2,9, and 11.

Motion: Go into executive session for the stated purpose.

Motion: Howard

Second: Adcock

Ayes: Adcock, Howard, Kern, Shelton, Ward, Wort

Starr arrived at 6:02 p.m.

President Ward declared the meeting open at 7:03 p.m.

PLEDGE OF ALLEGIANCE-please stand if able

**3. Public Hearing concerning the intent of the Board of Education to sell
\$850,000 School Fire Prevention and Safety Bonds**

Call the Bond Issuance Hearing to order at 7:00 p.m.

Motion: Adcock

Second: Starr

Ayes: 7-0

**Info 1. Information regarding the intent of the Board of Education to sell
\$850,000 School Fire Prevention and Safety Bonds**

Roof, Grade School windows, Doors repaired/replaced, Fire Panel upgrade.

Info 2. Public Comment
None.

Action 3. Adjournment Hearing at 7:07 p.m.

Motion: Adcock

Second: Howard

Ayes: 7-0

Info 4 Communications

4.1 Presentation by the Pawnee Community Education Foundation
Jay Sheedy reviewed 2016/2017 Foundation Report.

4.2 Board President Comment

Statement herein attached.

For three years we have had a Pawnee Police officer in the school building.

Info 5. Good News

President Ward attended the Literary Contest and said it was very impressive. Ashlyn Kern & Pippa White presented their winning selection. Weighted Blankets were donated to the Grade School. Morgan Langheim and Madison Baka were the junior high Students of the Month for October. Aaron Lederbrand is the high school Student of the Month for November. This is Marie Marvin 's 50th year in education. Mrs. Chambers did a great job with the Veteran's Day Program.

Info 6. PTO and Student Council updates

Aaron Lederbrand reported Student Council is preparing for the Winter Carnival which is scheduled for December 9. Also they are having cookie raffles at the basketball games.

7. Approval of Minutes

Action 7.1 Approve regular board meeting minutes of October 18, 2017

Motion: Approve the board meeting minutes of 10/18/17.

Motion: Kern

Second: Adcock

Ayes: 7-0

Action 7.2 Approval to destroy executive session recordings over 18 months old

Motion: Approve the destroying of the executive session audio recordings over 18 months old.

Motion: Wort

Second: Starr

Ayes: 7-0

Action 7.3 Approval to continue to seal the minutes and seal all previous executive session minutes

Motion: Approve the continued sealing of the previous executive session minutes.

Motion: Kern

Second: Adcock

Ayes: 7-0

Action 8. Approval of Financial Reports and Expenditures

Action 8.1 Consideration and approval of financial reports and expenditures

Motion: Approve the financial reports and expenditures of \$190,444.75.

Motion: Adcock

Second: Howard

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Info 8.2 Presentation of annual tax levy and resolution

Mr. Alexander presented the 2017 Proposed Tax Levy based on an estimated 82,786,223 EAV.

Action 8.3 Establish tax levy/resolution hearing date and time

Motion: Set the Levy Hearing for Dec. 20, 2017 at 7:00 p.m.

Motion: Kern

Second: Adcock

Ayes: 7-0

Info 9. Recognition of Visitors

Asked about written procedures and where that information can be accessed. Just wants kids safe.

Info 10. Administrative Reports
Reports herein attached

11. Old Business

Action 11.1 Consideration and approval of administrative contract extension

Motion: Approve 2 year contract extension of Principal Kratochvil to June 30, 2020.

Motion: Wort

Second: Adcock

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action 11.2 Consideration and approval of athletic cooperative in High School Soccer with Raymond

Motion: Approve the athletic cooperative with Raymond in HS co-ed Soccer.

Motion: Wort

Second: Kern

Ayes: 6-1

Nay: Ward

12. New Business

Info 12.1 First reading of Administrative Policy and Procedure revisions (Policies herein attached)

Info 12.2 Discussion on athletic cooperative in JH cross country with Auburn Students will be surveyed.

Action 12.3 Appoint 2 board members to review, update, or create safety protocols and procedures

President Ward appointed Adcock and Kern to review, update/create safety protocols and procedures. A preliminary report was requested for the December meeting.

Action 12.4 Consideration and approval of Risk Management Program Plan

Motion: Update the Risk Management Program Plan salary schedule to include 5% of all teachers' salaries.

Motion: Kern

Second: Ward

Ayes: Kern, Shelton, Starr, Adcock, Howard, Ward, Wort

Action 12.5 Consideration and approval of volunteer coaches

Motion: Approve volunteer coach Steve Kern for HS Girls' basketball.

Motion: Shelton

Second: Howard

Ayes: 6-1 abstain Kern

Action 12.6 Consideration and approval of personnel employment

Motion: Approve the employment of Joelle Major as one-on-one RN.

Motion: Ward

Second: Starr

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

President Ward reconvened Executive Session at 8:35p.m.

Motion: Adcock

Second: Howard

Ayes: Adcock, Howard, Starr, Kern, Shelton, Ward, Wort

President Ward declared the meeting open at 10:11p.m.

Motion: Seal the minutes of Executive Session.

Motion: Adcock

Second: Wort

Ayes: 7-0

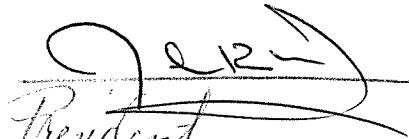
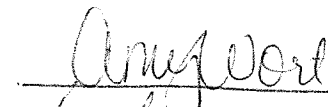
Action 13. Adjournment

Motion: Adjourn the meeting at 10:12 p.m.

Motion: Howard

Second: Starr

Ayes: 7-0


President

Secretary

Next regular meeting of the Board of Education is scheduled for—

Wednesday, December 20, 2017

Pawnee School Cafeteria

6:00 p.m.—executive session

7:00 p.m. - regular session

**Pawnee Grade School
Board Report: December 20, 2017**

Pawnee Grade School Enrollment									
PreK (PFA)	PreK (PEG)	PreK (fee)	Kdg	1 st	2 nd	3 rd	4 th	5 th	6 th
20	17	5	40	55	56	44	43	47	45
Sections:			3	3	3	2	2	2	3
Numbers shown were updated on December 11.									

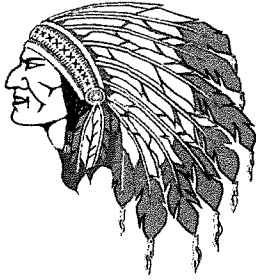
Good News:

- At the beginning of the school year, the Chatham VFW, which also serves the Pawnee community, sponsored an essay contest. Mrs. Zeibert's 6th grade writing class participated. Trenton Hull won 1st place, and Drew Hisel was the 2nd place winner.
- Mrs. Zeibert was nominated and selected as the grade 6-8 Teacher of the Year! This, too, was sponsored by the Chatham VFW.
- We received confirmation that some of the additional preK funds written for last spring have been allotted to our district! The funds will be used to fill a Parent Coordinator/Instructional Leader position.
- Mrs. Melton and Ms. Grandchamp's classes set up a table during the PTO's Winter Carnival for the first time, and raised \$170! They will use this money for classroom activities.
- A huge thank you goes to Mrs. Chambers for the wonderful winter concerts! I have received compliments from both performances.
- Our staff collected \$437 for the Reese family.

Administrative Report:

- No discipline to report.
- I have been working with the 5th/6th grade team to revamp our behavior system at those levels. We plan to begin implementation after winter break.
- November monthly assembly:
 - Second graders performed a Native American dance.
 - More than 30 students received incentives from the Gotcha drawing.
- Professional development:
 - Mrs. Rogers and Mrs. McQuality presented some activities to use in the classroom after attending a workshop in November.
 - Ms. Mast, Mrs. Gulso, and Mrs. Guess attended a writing workshop and presented some of what they learned to the staff during our SIP day.

- Curriculum update:
 - Once we receive Title funds, we will purchase Fountas & Pinnell Classroom (FPC) materials for grades K-2, and part of grade 3. Full implementation will be expected during the 2018-19 school year at the K-2 levels. Professional development will be provided; I have been in touch with the curriculum director in the Sangamon Valley school district and will look into school visits to observe implementation there as well. This will expand into other grade levels over the course of the next year or two.
 - Teachers have been looking at Step Up to Writing curriculum materials. This focuses on the more formal types of writing. So far, I have received positive input from grade level teachers. I believe Title funds would cover this for grades K-6 at this point.
 - I presented a Dave Ramsey curriculum to Mrs. Sitze for the 6th grade level; she is extremely interested in implementing it during the fourth quarter if possible.
- Our preschool monitoring visit for both programs occurred on November 15 and 16. Areas of non-compliance were in the expansion program due to the lack of a Parent Coordinator/Instructional Educator position.
 - The additional funding that was recently approved will allow us to fill this position for the remainder of the 2017-18 school year. Chelsea McGlothlin will serve in this role.
- Grants
 - PFA and PFAE 5-year recomplete proposals are due January 12.
 - A second round of changes was submitted for our Title grant on December 14. We hope to have funding approved soon.
- Evaluations:
 - 20/24 formal evaluations have been completed.
 - All informal observations (24) have been completed. (I informally observed tenured teachers once and nontenured teachers twice.)
 - 6/15 paraprofessional evaluations have been completed.



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558

Gary M. Alexander

Superintendent

Phone: 217-625-2471

Timothy R. Kratochvil

Jr. High/High School Principal

Phone: 217-625-2471

Jenny L. Mendenhall

Grade School Principal

Phone: 217-625-2231

Steven L. Kirby

Athletic Director

Phone: 217-625-2471

December 2017

Junior High/High School Principal's Report

Current Enrollment: High School-197 (191) Junior High-96 (101) Total: 293(292)

7th- 48() 8th-48(47) 9th-56(54) 10th-52(44) 11th-44(43) 12th-45(47)

Suspensions: 0

Good News:

- Melissa McWhorter is the November Student of the Month - - Melissa is a mature student who quietly and conscientiously works hard in and out of class. She always exhibits good behavior and leads by example. Although quiet, she is always positive and pleasant to teachers and classmates.
- The junior high students of the month have not been announced yet.

Personnel:

- One recommendation for hire

Guidance Office Report:

- 2018-2019 Scheduling will begin middle of January
- 7th & 9th Grade Orientation will be completed earlier this year (January instead of late February)
- SADD organization collected over 1,000 canned goods to help the Lion's Club create Holiday baskets for those in need.

Academics:

- Congratulations to the three Illinois State Scholars: Allison Baker, Casi Bartolomucci, Hendy Hamilton
- PSAT update for spring

Activities:

- Music Concerts Report
- Current Job Vacancies
 - High School Track
 - Assistant High School Track

Other:

- Report on Winter Sports

December 20, 2017

SCHOOL BOARD REPORT

SUPERINTENDENT REPORT

Good News- Congratulations to our Chorus and Band programs for the outstanding programs presented. Congratulations to our K-4 students and teachers for an entertaining Christmas program. We received a refund from our Insurance of \$15,157. This was done because the pool of insured during policy years 2007-11 had a return of Equity Funds.

Superintendent Report:

1. Evidence-Based Model (EBM) and Every Student Succeeds Act (ESSA). I will be attending workshops on both of these in January, February, and March. The March workshop will examine the relationship between the two.

2. School Report Card- The ISBE released the school report card. I have included a link <http://www.illinoisreportcard.com> that you can go and view the report card.

3. Evaluation- Contractually, I have to advise you before January 1 of your obligation to evaluate me by March 1. You have a copy of the letter.

4. Security Procedures and Protocols- The committee met in December for an initial look at our procedures. We will meet again in January to further discuss the procedures.



PSIC

PROPERTY/CASUALTY EQUITY FUNDS RETURNED TO MEMBERS

District: **Pawnee Community Unit School District #11**

PROPERTY & CASUALTY – EQUITY FUNDS RETURNED TO MEMBERS

POLICY PERIOD	TOTAL POOL RECOMMENDED EQUITY RETURNED	MEMBER 100% LOSS FUND PAID	% OF TOTAL CONTRIBUTION	MEMBER EQUITY RETURN
2006/2007*	\$50,116	\$8,887	6.8332%	\$3,425
2011/2012**	\$267,956	\$15,961	1.7804%	\$4,771
2012/2013**	\$264,928	\$25,091	1.7254%	\$4,571
2013/2014**	\$126,360	\$26,707	1.8919%	\$2,391
TOTAL:	\$709,360	\$76,646		\$15,157

Note: The Loss Fund was exhausted for policy years 2007/2008, 2008/2009, 2009/2010 and 2010/2011

*2006/2007 represents return of remaining Equity Funds.

**2011/2012, 2012/2013 and 2013/2014 represent partial return of Equity Funds for those policy terms. A portion of the remaining funds will go towards funding the PSIC claims contingency fund. Additional equity will remain in these policy years for potential future distribution.

	GRAND TOTALS:	
PROPERTY/CASUALTY EQUITY FUNDS RETURNED	\$15,157	A check will be sent to the members in December 2017. (Members must be in good standing based on the PSIC By-Laws.)