

**Pawnee Community Unit School District #11
BOARD OF EDUCATION MEETING WORKSHEET**

**6:00 P.M., WEDNESDAY, MARCH 18, 2020
PAWNEE HIGH SCHOOL, PAWNEE, ILLINOIS**

I. CALL TO ORDER

II. ROLL CALL

Secretary, Amy Wort

P - Wort

A - Ward

P - Shelton

P - Kern

A - Howard

P - Starr

P - McTaggart

Also present:

P - Scott Cameron, Superintendent

P - Tim Kratochvil, Jr./Sr. High School Principal

P - Chris Hennemann, Grade School Principal

III. EXECUTIVE SESSION (Closed Meeting)

(Time Entered: 6:04 p.m.)

A. Enter Executive Session

Motion by Wort, seconded by Kern to enter executive session for discussion of Matters relating to evaluation, employment and/or dismissal of staff.

Y - Shelton

A - Howard

Y - Kern

A - Ward

Y - Wort

Y - Starr

Y - McTaggart

5 - Yes

0 - No

B. Discussion of evaluation, employment and/or dismissal of staff.

C. Other matters appropriate for closed-session discussions.

D. Return to open session. (Time returned to open session 7:14 p.m.).

Motion by Wort, seconded by McTaggart to return to open session.

A– Ward

Y – Kern

Y – Wort

Y – Starr

A – Howard

Y - Shelton

Y – McTaggart

5 – Yes

0 – No

IV. PLEDGE OF ALLEGIANCE

Led by Shelton

V. APPROVAL OF MINUTES

- A. Approval of minutes of the February 19, 2020 regular board meeting and February 27, 2020 special board meeting.

Motion by Kern, seconded by Wort to approve the minutes of the February 19, 2020 regular board meeting and February 27, 2020 special board meeting.

Y – Starr

Y – Wort

Y – McTaggart

A – Ward

Y – Shelton

Y – Kern

A - Howard

5 – Yes

0 – No

VI. PUBLIC AND EMPLOYEE COMMENTS OR QUESTIONS

- A. Public Forum. The opportunity for those present to address the board.

Name:

Subject:

Steve Kirby

Senior Sponsor – Senior Trip

- B. Additional items for the current agenda. (These items may be added for discussion but not be added as an action item).

VII. REPORTS FROM THE DISTRICT ADMINISTRATORS

- Chris Hennemann, Grade School Principal
- Tim Kratochvil, Jr./Sr. High School Principal
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**VIII. FINANCIAL REPORT - Scott Cameron, Superintendent
Jill Hamilton, Business Manager**

IX. PTO COMMUNICATIONS & STUDENT COUNCIL

X. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION

- A. Approval of the list of current bills for payment.

Motion by Kern, seconded by Starr to approve the payment of the list of current bills as presented \$48,504.64.

A – Howard A – Ward Y – McTaggart Y – Wort

Y – Kern Y – Starr Y - Shelton

5 – Yes 0 – No

- B. Approve membership into the IHSA for 2020-2021 school year.

Motion by Wort, seconded by McTaggart to approve membership into the IHSA for 2020-2021 school year.

A – Ward Y – McTaggart Y - Shelton Y – Wort

Y – Starr Y – Kern A – Howard

5 – Yes 0 – No

- C. Approve volunteer assistant high school boys' baseball coaches.

Motion tabled until next board meeting.

D. Approve energy contract as presented.

Motion by Kern, seconded by Starr to approve energy contract with AEP for duration of 36 months.

Y – Kern	A – Ward	A – Howard	Y – Starr
Y – McTaggart	Y – Shelton	Y – Wort	
			5 – Yes 0 – No

E. Approve resignation of certified staff.

Motion by Wort, seconded by McTaggart to approve resignation of Stacie Maltby as presented.

Y – Kern	A – Ward	A – Howard	Y – Starr
Y – McTaggart	Y – Shelton	Y – Wort	
			5 – Yes 0 – No

F. Approve certified evaluations as presented.

Motion by Wort, seconded by Kern to approve certified evaluations as presented.

Y – Kern	A – Ward	A – Howard	Y – Starr
Y – McTaggart	Y – Shelton	Y – Wort	
			5 – Yes 0 – No

G. Approve to hire certified staff.

Motion by McTaggart, seconded by Kern to approve to hire Abigail Moscardelli as family and consumer science teacher.

Y – Kern	A – Ward	A – Howard	Y – Starr
Y – McTaggart	Y – Shelton	Y – Wort	
			5 – Yes 0 – No

H. Approve to hire head high school volleyball coach.

Motion by Wort, seconded by Starr to approve to hire Casara Marsaglia as head high school volleyball coach.

A – Howard

A – Ward

Y – McTaggart

Y – Wort

Y – Kern

Y – Starr

Y - Shelton

5 – Yes

0 – No

I. Approve to hire high school assistant volleyball coach.

Motion by Kern, seconded by McTaggart to approve to hire Frank Marsaglia as high school assistant volleyball coach.

Y – Kern

A – Ward

A – Howard

Y – Starr

Y – McTaggart

Y – Shelton

Y – Wort

5 – Yes

0 – No

J. Approve resignation of 6th grade girls' basketball coach.

Motion by Wort, seconded by Kedrn to approve the resignation of Becky Galloway as 6th grade girls' basketball coach.

Y – Shelton

A – Howard

Y – Kern

A – Ward

Y – Wort

Y – Starr

Y - McTaggart

5 – Yes

0 – No

K. Approve to hire 6th grade girls' basketball coach.

Motion by Wort, seconded by Kern to approve to hire Ellen Linderman as the 6th grade girls' basketball coach.

A – Howard

A – Ward

Y – McTaggart

Y – Wort

Y – Kern

Y – Starr

Y - Shelton

5 – Yes

0 – No

Starr left meeting at 8:25 p.m.

- L. Motion to resend the suspension of Student A imposed on March 4, 2020 for the senior trip and extra-curricular activities.

Motion by Kern, seconded by Wort to resend the suspension of Student A imposed on March 4, 2020 for the senior trip, however, the violation of code of conduct will be upheld.

A – Howard	A – Ward	Y – McTaggart	Y – Wort
Y – Kern	A – Starr	Y - Shelton	
			4 – Yes 0 – No

- M. Motion to resend the suspension of Student B imposed on March 4, 2020 for the senior trip and extra-curricular activities.

Motion by Shelton, seconded by Wort to resend the suspension of Student B imposed on March 4, 2020 for the senior trip, however, the violation of code of conduct will be upheld.

A – Howard	A – Ward	Y – McTaggart	Y – Wort
Y – Kern	A – Starr	Y - Shelton	
			4 – Yes 0 – No

- N. Motion to resend the suspension of Student C imposed on March 4, 2020 for the senior trip and extra-curricular activities.

Motion by Kern, seconded by McTaggart to resend the suspension of Student C imposed on March 4, 2020 for the senior trip, however, the violation of code of conduct will be upheld.

A – Howard	A – Ward	Y – McTaggart	Y – Wort
Y – Kern	A – Starr	Y - Shelton	
			4 – Yes 0 – No

- O. Motion to resend the suspension of Student D imposed on March 4, 2020 for the senior trip and extra-curricular activities.

Motion by McTaggart, seconded by Kern to resend the suspension of Student D imposed on March 4, 2020 for the senior trip, however, the violation of code of conduct will be upheld.

A – Howard	A – Ward	Y – McTaggart	Y – Wort
Y – Kern	A – Starr	Y - Shelton	
			4 – Yes 0 – No

- P. Motion to resend the suspension of Student E imposed on March 4, 2020 for extra-curricular activities.

Motion by Kern, seconded by Wort to uphold the suspension of Student E imposed on March 4, 2020 for extra-curricular activities.

A – Howard	A – Ward	Y – McTaggart	Y – Wort
Y – Kern	A – Starr	Y - Shelton	
			4 – Yes 0 – No

- Q. Discussion of Board Union Committee Meeting.

- R. Motion to return to Executive Session at 8:09 p.m.

Motion by Wort, seconded by McTaggart to return to Executive Session at 8:09 p.m.

Y – Kern	A – Ward	A – Howard	Y – Starr
Y – McTaggart	Y – Shelton	Y – Wort	
			5 – Yes 0 – No

- S. Motion to return to Open Session at 10:20 p.m.

Motion by Wort, seconded by McTaggart to return to Open Session at 10:20 p.m.

Y – Kern	A – Ward	A – Howard	Y – Starr
Y – McTaggart	Y – Shelton	Y – Wort	
			5 – Yes 0 – No

XIII. ADJOURNMENT

Motion by Kern, seconded by Wort to adjourn the meeting at 10:25 p.m.

Y – Kern

Y – Wort

A – Howard

Y – Starr

A – Ward

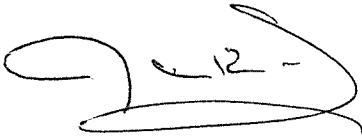
Y – Shelton

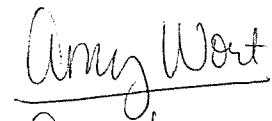
Y – McTaggart

5 – Yes

0 – No

The next regular board meeting will be held at 6:00 p.m. on
Wednesday, April 15, 2020 at the Pawnee High School.
810 4th Street, Pawnee, Illinois


PRESIDENT


Secretary

**Pawnee Grade School
Board Report: April 15, 2020**

Pawnee Grade School Enrollment

PreK (PFA)	PreK (PFAE)	Pre K (fee)	Kdg	1 st	2 nd	3 rd	4 th	5 th	6 th
30	16	0	47	43	32	52	54	38	42
Sections:			2	2	2	3	3	2	3

Numbers shown were updated on March 13 (Enrollment has not changed since we have been out of school due to COVID - 19).

Good News:

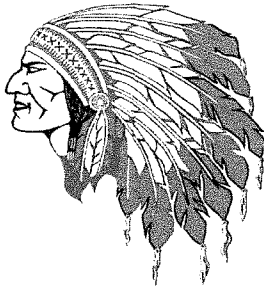
- I'm so proud of my teachers for all of the hard work they have put in to creating remote instructional opportunities for our students. Many of the grade school teachers have had to learn completely new aspects of technology and put them to use in different ways.
- The grade school teachers made a video to our students expressing how much we miss them. Mrs. Boutcher had the idea to make a video to let our students know we miss them and care about them. Teachers contributed pictures and Mrs. Behrent did a great job of putting the video together.
- Kedra Brown has been very dedicated in preparing and distributing meals to about 60 students.
- Bob Hagler has prepared 57 chromebooks for distribution to students and helped solve some of our remote learning technology issues.

Administrative Report:

- Mr. Kratochvil and I have set up chromebook distribution for Monday, April 13.
- Remote Learning Instruction will start on Tuesday, April 14.
- Arts Night/Reading Night scheduled for April 23 has been cancelled.
- I am in the process of exploring our best options for pre-k screening, kindergarten readiness, etc.
- I would like to request permission from the school board to plan summer school for the two weeks prior to school starting. We would have Title-funded reading summer school, math camp, and ESY for our students in our structured classrooms.

Personnel:

- Melody Twigg, the substitute for our structured classroom, has resigned. SASSED has given permission to have Mrs. Melton take on the class for remote instruction. We have also had two paraprofessionals very active in the remote learning of the class.



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558

Scott Cameron

Superintendent

Phone: 217-625-2471

Timothy R. Kratochvil

Jr. High/High School Principal

Phone: 217-625-2471

William C. Hennemann

Grade School Principal

Phone: 217-625-2231

Steven L. Kirby

Athletic Director

Phone: 217-625-2471

April 2020

Junior High/High School Principal's Report

Current Enrollment: High School-171 (183)-6 Junior High-90(85)-2 Total: 261(268)-8

7th-45(-1) 8th-45(39)-1 9th-45(39) 10th-45(49)-4 11th-44(53) 12th-37(44)-2

Suspensions:

Good News:

- Staff has been doing a good job working on their Edmodo pages.

Personnel:

- None

Guidance Office Report:

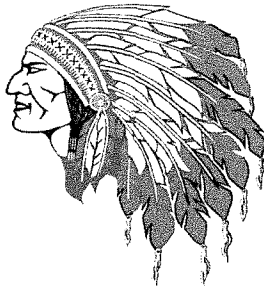
- We are continuing to register for classes. We have over half our high school students signed up for classes as of right now. I am working to get the rest of the students.
- Angie has been in contact with parents and students that have had educational questions.

Activities:

- Coaching update
- Current Job Vacancies
 - Assistant High School Track
 - Assistant Junior High Softball

Other:

- Chris and I worked on the Remote Learning Plan and technology handouts and got it out to the public.
- I sent out the information for the handbook meeting. We will meet via email. I will have the changes for next month.
- I have 20 kids that will be using school Chromebooks
- I had 23/25 teachers sign in for my zoom faculty meeting.



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2020 April Board Meeting

- 1) **Praise** – I would like to let everyone know about how great the staff at Pawnee has been during this unprecedented time. The teachers are doing a great job of working with the students and adjusting to this technological change. The administrators are working to assist their staffs with any help they can provide and planned for the remote instruction change. The support staff is working to keep the building clean-inside and out- and are working on new projects that were slated to start during summer break. Everyone is doing a great job. I am extremely proud of everyone.
- 2) **Board Meeting** – Our board meeting is scheduling for Wednesday at 6:00. If anyone is unable to make it please let me know. I will provide masks and hand sanitizer to everyone present. Items on the agenda are:
 - Bills need to be paid as usual.
 - Reduction in Force motions will need to be made. There will be two. One for full-time and one for part-time. I have called and talked to most of the staff effected and also sent out a letter as well. I just don't want to surprise anyone. I will need the president and secretary to sign the documents before you leave the meeting. We are required to send certified and non-certified copies to each employee. Over the next few months the administrative team will reassess our situation and recall the aides that will be needed.
 - Approve the Pehlman and Dold to do the annual audit. This is the company that has been with the district for some time. The cost is not expected to exceed \$10,025. This years cost was \$10,205.
 - Approve the 2020-2021 school calendar. I gave the union three options (with the changes that board made at last months meeting) and the union majority vote was for option #2. Option #3 was a calendar that included moving spring break to March – as requested by some teachers some time ago – and it got the least amount of “best” votes. I found that to be a bit of a surprise. I have included the email from Dan on the unions best to worst calendars.
 - The next to motions cover inter fund loans. At the beginning of the year we approved a fund loan from working cash to capital projects. We are simply paying that back at this time. The other is a inter fund loan from working cash to tort. We estimated a small deficit in the tort fund and we want to make sure that we have enough to cover all expenses. We will go back and repay the loan once we get a better picture of what our total expenses will be. We will

have some savings in nursing expenses and school resource expenses out of the fund.

- This is the month to approve the coaches for next year. I have put a list of the coaches in the board packet. The salaries on the list is based off of this years CBA so it is not their actual salary for next year. Once the CBA is agreed upon, then the salaries would be adjusted to the CBA.
- This is the month that the board sets the meeting dates and times of the board meetings. The meetings are scheduled for every third Thursday of the month starting at 6:00 with executive session.
- Lastly I put the newest Press board policy updates in the board packet. This is for distribution for the board to review. There will be a motion on next months agenda to approve any changes.

- 3) **SASED Resignation** – One of our long term subs has resigned with SASED over concerns of the COVID-19 virus. Mrs. Twigg was a long term sub for Mrs. Mulkey – her husband got transferred in the military. So the aides in the classroom have been working hard to run copies, etc for the students. Mrs. Melton has taken over the case load as the assigned teacher for online instruction. SASED is trying to find a replacement for Mrs. Twigg.
- 4) **How Long Will This Last** – I wish I had a crystal ball to give everyone an answer. Right now the administrative team is preparing for a return on May 1st. However, I don't believe that we will be back for the remainder of the year. Once the decision is made by the governor the administrative team will look at options for the seniors. Especially graduation.
- 5) **Budget** – Jill and I talked about our budget for the year. We are sitting in a really good spot right now. There are only a few things left on the approved budget that has yet to be completed. Those are fencing for the Pre-K area, guttering on the North side of the grade school gym and mulch for the Pre-K playground. I am currently in the process of getting quotes for the fence and guttering. I will have those for the board to look at and approve at next months meeting. A lot of the mulch was washed away in the flood so it is part of our claim. So we may not have to purchase a lot of the mulch. We both run a tight budget so we work well together.
- 6) **Sidewalk** – The sidewalk area is almost complete. S&W are finishing up seeding and working the ground. They have also replaced the cracked concrete pads from this winter.
- 7) **Improvements** – I am starting to put together a list of improvements that can be made over the summer for the building and grounds. I will ask the board for your recommendations.