

**Board of Education
Pawnee Community Unit School District #11
Wednesday, July 20, 2022
6:00 p.m. – Closed Session, Unit Office
7:00 p.m. – Regular Session, Cafeteria**

Action 1. Call to Order and Roll Call

President Ward called the meeting to order at 6:01 p.m.

Members present: Clarke, Megginson, Morell, Ward

Members absent: Kern, McTaggart, Wort

Administrators Present: Hennemann, Kratochvil, Recording Secretary Roseberry

Info 2. Request Closed Session to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by 5/LCS120/2(C)1,2,9, and 11.

Motion: Go into executive session for the stated purpose.

Motion: Clarke

Second: Megginson

Ayes: Clarke, Megginson, Morell, Ward

Kern arrived at 6:04 p.m.

President Ward declared the meeting open at 7:14 p.m.

Members present: Clarke, Kern, Megginson, Morell, Ward

Members absent: McTaggart, Wort

Administrators Present: Hennemann, Kratochvil, Recording Secretary Roseberry and Bookkeeper Hamilton

PLEDGE OF ALLEGIANCE-please stand if able

Action 3. Communications

Thank you card from the family of Lynn Parker.

Info 4. Good News

Hennemann reported: We are gearing up to start Summer School on August 1st.

Goodall reported: Congratulations to Casara Marsaglia. She has been chosen for the 2021/2022 Meritorious Service Award for our region. She will be honored at a ceremony on August 6th.

Kratochvil reported: Welcome to our new JH/HS Principal, Nicole Goodall. She has hit the ground running and is doing a great job! ESSER III was approved and those projects have begun.

Info 5. PTO and Student Council updates

No report from PTO or Student Council.

Action 6. Approval of Minutes

Action 6.1 Approve regular board meeting minutes of June 15, 2022

Motion: Approve the regular board meeting minutes of June 15, 2022.

Motion: Megginson

Second: Morell

Ayes: Wort, Ward, Morell, Megginson, McTaggart, Kern, Clarke

Action 7. Approval of Financial Reports and Expenditures

Action 7.1 Consideration and approval of financial reports and expenditures

Motion: Approve the financial reports and expenditures of \$610,491.66 and addendum bills of \$42,031.87.

Motion: Morell

Second: Ward

Ayes: Clarke, Kern, Megginson, Morell, Ward

Info 8. Recognition of Visitors

None.

Info 9. Administrative Reports

Reports herein attached.

Steffen reported: Softball camp is running this week and girls' basketball camp will start next week. There will be a coach meeting on August 6th.

Hennemann reported: Summer School is scheduled to run for 2 weeks starting August 1st. We have 53 students registered. ESY will also run during Summer School. We are expecting 29 students in the Fall for Pre-K. We currently have 14 on our waiting list. We plan to do another screening in August.

Goodall reported: I am excited to be a part of the Pawnee family. I have met with both counselors and I meet with the Athletic Director tomorrow. Mr. Kratochvil, Mr. Hennemann and I will be attending the ROE Back To School Workshop on August 5th. LEAD 2.0 is a Professional Learning Series that I would like to integrate into Pawnee. This program helps increase principal effectiveness in areas that lead to increases in student achievement.

Superintendent Kratochvil reported: I attended the SASSED board meeting. The ESSER III Grant has been approved and projects have begun. I have met with several contractors in regards to the playgrounds, fencing, windows and outdoor learning projects. The window installation is set to begin in August. Summer School will start on August 1st and run for 2 weeks.

Info 10. Old Business

Info 10.1 Discussion of school phone system

Info 10.2 Discussion of school security

Info 10.3 Discussion of Facilities Master Plan – this was tabled for further discussion.

Action 10.4 Consideration and approval of Pawnee CUSD #11 superintendent contract

Motion: Approve the contract of Superintendent Tim Kratochvil for a period of three years, commencing July 1, 2022, and terminating on June 30, 2025.

Motion: Kern

Second: Megginson

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 10.5 Consideration and approval of Pawnee CUSD #11 grade school principal contract

Motion: Approve the contract of Pawnee CUSD #11 grade school principal, Chris Hennemann for a period of four years, commencing July 1, 2022, and terminating on June 30, 2026.

Motion: Clarke

Second: Morell

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 10.6 Board Action on May 4th Uniform Grievance

Motion: Adopt the investigator's findings and recommendations based upon and after the Board's consideration of the investigator's report filed on June 15, 2022 pursuant to Board Policy 2:260, Uniform Grievance Procedure.

Motion: Megginson

Second: Morell

Ayes: Ward, Morell, Megginson, Kern, Clarke

Info 11. **New Business**

Action 11.1 Consideration and approval of school designee to prepare the 2022-2023 tentative budget

Motion: Authorize Superintendent Tim Kratochvil to develop a tentative budget for fiscal year 2022-2023.

Motion: Morell

Second: Clarke

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 11.2 Consideration and approval to spend pending completion of Fiscal year 2022-2023 budget

Motion: Approve the School District's expenditure of funds to defray necessary and proper expenses and liabilities of the School District incurred for educational or operations or maintenance or transportation or site and construction purposes of the District for Fiscal Year 2022-2023, until which time the Annual Budget of the District is adopted in conformity with applicable sections of the Illinois School Code.

Motion: Megginson

Second: Morell

Ayes: Ward, Megginson, Clarke, Kern, Morell

Action 11.3 Consideration and approval of MOU

Motion: Approve the MOU creating a one-year substitute teaching position terminating at the end of the 2022-2023 school year.

Motion: Megginson

Second: Kern

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 11.4 Consideration and approval of resignation of Tony Garvin as assistant junior high baseball coach

Motion: Accept the resignation of Tony Garvin as assistant junior high baseball coach.

Motion: Clarke

Second: Ward

Ayes: 7-0

Action 11.5 Consideration and approval of high school science teacher
Motion: Approve hiring Dalton Doerfler as high school business teacher pending completion of all required paperwork and background checks.

Motion: Ward

Second: Kern

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 11.6 Consideration and approval of paraprofessional
Motion: Approve hiring Patty Garrett as paraprofessional pending completion of all required paperwork and background checks.

Motion: Clarke

Second: Megginson

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 11.7 Consideration and approval of paraprofessional
Motion: Approve hiring McKinze Roth as paraprofessional pending completion of all required paperwork and background checks.

Motion: Clarke

Second: Morell

Ayes: Ward, Morell, Megginson, Kern, Clarke

Action 11.8 Consideration and approval of full-time substitute teacher
Motion: Approve hiring Allie Dyer as full-time substitute teacher pending completion of all required paperwork and background checks.

Motion: Clarke

Second: Megginson

Ayes: Ward, Morell, Megginson, Kern, Clarke

Action 11.9 Consideration and approval of substitute building and grounds worker
Motion: Approve hiring Wyatt Lederbrand as substitute building and grounds worker pending completion of all required paperwork and background checks.

Motion: Kern

Second: Clarke

Ayes: Ward, Morell, Megginson, Kern, Clarke

Action 11.10 Consideration and approval of head junior high track coach
Motion: Approve hiring Emily Hasara as head junior high track coach.

Motion: Megginson

Second: Ward

Ayes: Ward, Morell, Megginson, Kern, Clarke

Action 11.11 Consideration and approval of assistant junior high baseball coach
Motion: Approve hiring Brandon Hott as assistant junior high baseball coach.

Motion: Morell

Second: Clarkel

Ayes: Ward, Morell, Megginson, Kern, Clarke

Action 11.12 Consideration and approval of 6th grade boys' basketball coach
Motion: Approve hiring Willie Dorr as 6th grade boys' basketball coach pending completion of all paperwork and background checks.

Motion: Clarke

Second: Megginson

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 11.13 Consideration and approval of volunteer high school cheer coach

Motion: Approve Madison Fugnitti as volunteer high school cheer coach.

Motion dies for lack of motion.

Action 11.14 Consideration and approval of volunteer junior high baseball coaches

Motion: Approve volunteer junior high baseball coaches: Dave Jones, Joe Morell, Tom Garvin, Tony Garvin, Dalton Doerfler and Edwin Rodriguez.

Motion: Clarke

Second: Megginson

Ayes: Clarke, Kern, Megginson, Ward

Abstain: Morell

Action 11.15 Consideration and approval of volunteer junior high softball coach

Motion: Approve volunteer junior high softball coach, Allie Dyer.

Motion: Morell

Second: Clarke

Ayes: Ward, Morell, Megginson, Kern, Clarke

Action 11.16 Consideration and approval of volunteer high school volleyball coach

Motion: Approve volunteer high school volleyball coach, Alicia Butler.

Motion: Clarke

Second: Megginson

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 11.17 Consideration and approval of fall coaches

Motion: Approve hiring fall coaches: Chris Hennemann, Casara Marsaglia, Frank Marsaglia, Kitt Thein, Shannon May, Tommy Akers and Brianna Fulton.

Motion: Clarke

Second: Ward

Ayes: Clarke, Kern, Megginson, Morell, Ward

Action 11.18 Consideration and approval of head of program raises

Motion: Approve head of program raises for the 2022-2023 school year for Chris Hennemann, Hunter Hamilton, Ryan Steffen, Briana Fulton and Kitt Thein.

Motion Tabled for further discussion.

Info 11.19 Discussion of Intercom system upgrade

Action 11.20 Consideration and approval of intercom system upgrade
Motion: Approve the purchase of the intercom system upgrade in the amount of \$30,806.
Motion: Clarke
Second: Ward
Ayes: Ward, Morell, Megginson, Clarke
Nay: Kern

Info 11.21 Discussion of bus purchase

Action 11.22 Consideration and approval of the purchase of two school buses
Motion: Approve the purchase of 2 school buses from Midwest Bus Sales in the amount of \$230,936.
Motion: Kern
Second: Morell
Ayes: Ward, Morell, Megginson, Kern, Clarke

Info 11.23 Discussion of concrete projects

Action 11.24 Consideration and approval of four concrete projects
Motion: Approve hiring Langheim Concrete to complete four concrete projects in the total amount of \$48,680.
Motion: Clarke
Second: Kern
Ayes: Clarke, Kern, Megginson, Morell
Nay: Ward

Action 11.25 Consideration and approval to forgive all outstanding student fees through June 30, 2022

Motion tabled for further discussion.

Action 11.26 Consideration and approval of new substitute teacher rate
Motion: Increase the substitute teacher rate from \$105 per day to \$115 per day.
Motion: Megginson
Second: Kern
Ayes: Clarke, Kern, Megginson, Morell, Ward

Return to Executive Session at 9:10 p.m.

President Ward declared the meeting open at 9:33 p.m.

Motion: Seal the minutes of Executive Session.
Motion: Megginson
Second: Clarke
Ayes: Wort, Kern, Morell, Megginson, McTaggart, Ward, Clarke

Action 14. Adjournment


Motion: Adjourn the meeting at 9:34 p.m.

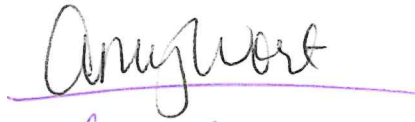
Motion: Clarke

Second: Megginson

Ayes: Morell, Clarke, Kern, Ward, Megginson

Next regular meeting of the Board of Education is scheduled for—
Wednesday, August 17, 2022
Pawnee School Cafeteria
6:00 p.m.—executive session
7:00 p.m. - regular session


President


Secretary



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558 Phone: 217-625-2471

Timothy R. Kratochvil
Superintendent

tkratochvil@pawneeschools.org

Nicole Goodall
Jr. High/High School Principal
ngoodall@pawneeschools.org

W. Christopher Hennemann
Grade School Principal
chennemann@pawneeschools.org

Ryan Steffen
Athletic Director
rsteffen@pawneeschools.org

**Finished preseason meetings with fall coaches this week.
We also had our annual coaches meeting on August 4th**

Football

started practice this week.

We have 36 going out.

added a third JV game and in the process of adding a second one with Kincaid.

First game of the season is home vs Kincaid on 8/27. Will be our senior night.

JH baseball

First game was Saturday

We have 23 going out.

We added multiple B games to the schedule

JH Softball

Games started last week. Won their first 2 conference games

We have 19 out for Softball

Volleyball

22 out for volleyball

First game is Monday 8/29 at home.

Next month we'll be hosting the sangamon county tournament.

Cheer

Held their UCA camp last week. I had positive responses from that.

**Pawnee Grade School
Board Report: August 15, 2022**

Pawnee Grade School Enrollment									
PreK (PFA- 1/2)		PreK (fee)	Kdg	1 st	2 nd	3 rd	4 th	5 th	6 th
30		14	42	38	24	42	40	27	46
Sections:			3	2	2	2	2	2	3
Numbers shown are updated as of August 12.									

Good News:

- Our Pre-K program has earned a Gold Circle of Quality rating from our compliance visit last year. Thank you to Erika Guess, Anna Barham, and Maddie Galloway for all of their hard work and dedication to our youngest of students.
- Summer School 2022 is finishing up – thanks so much to Mrs. Gehrs for running our reading program and to our teachers and paraprofessionals for their hard work.
 - We had 52 students attend our Title-funded reading summer school program.
 - There were 12 resource students who attended our ESY program.

Administrative Report:

- Personnel
 - Resignation of Debbie Copp
 - Resignation of Michele Lowry
 - I am recommending hire of a part-time reading RtI teacher– Eleanor VanDeventer
 - I am recommending hire of a part time math RtI teacher – Stacie Roscetti
 - I am recommending hire of a part time certified librarian – Sara Kirby
 - I am recommending hire of Brandon Hott as RtI behavior intervention specialist
 - I am recommending hire of a paraprofessional – Cessija Cody
 - I am recommending hire of Daulton Doerfler as paid assistant JH baseball coach
 - Approve Maggie Garvin’s request for a maternity leave
- We had new teacher orientation on Thursday, August 11.
- We held in-person registration on August 4. Online registration closed on August 12. We only have a handful of families that haven’t registered.
- We will hold Pre-K and Kindergarten Meet the Teacher Night on August 15.
- We will hold 1st-6th grade Meet the Teacher Night on August 16.
- Pre-K first day is August 18



**Pawnee CUSD 11
JH/HS Principal Report
August 2022**

"The function of education is to teach one to think intensively and to think critically.

Intelligence plus character- that is the goal of true education. "

- Dr. MLK.

Good News Report:

- **Registration** went very well this year. It was stated that more people opted to register online than in previous years- a goal the district is continuing to move toward. National Honor Society students were present to give tours to students & families as well as assist with computer cleaning in between registrants.
Our current numbers are as follows:
High School
Registered = 126
New = 4
Not registered = 27 of which 7 are not returning and 3 we do not know about
All students (reg, not reg, new) = 161

Junior High
Registered = 77
New = 4
Not registered = 6 of which 1 is not returning
All students (reg, not reg, new) = 87
- **Meet the Teacher** night is slated for this Tuesday evening at 7:00. With the help of the HS National Honor Society will have student volunteers present to give personal tours to students and families requesting them that night also.

Living a Mission and Vision Focused on Results:

- **New Teacher Orientation** was hosted at Pawnee on Thursday, August 11. This afforded new teachers the opportunity to learn more about our systems and processes as well as meet their mentor for this school year. Breakfast was provided by the school and lunch was provided by the teacher's union.
- **Teacher Mentor Program:** I am currently working alongside our union to develop an informal teacher mentoring program that will be initiated this school year as an informal pilot. This program will include monthly checklists of common teacher driven activities that the mentor & mentee will complete together as well as a cross-observational experience.

Leading and Managing Systems Change:

- **CPI Training:** Ensured that both JH & HS paraprofessional and teachers, as well as myself, received updated CPI (Crisis Prevention Intervention) training for the 22/23 school year.
- **GoGuardian:** Looking ahead at professional development, teachers are requesting more information and training on GoGuardian-the software utilized to monitor student computer use on our chromebooks. An email will be distributed to our current educators asking for teacher-leaders who would be willing to guide their peers in more advanced uses of that software.

Improving Teaching and Learning:

- **Teacher Walk-Through Form:** I have completed a new form in our teacher evaluation program, Evaluwise, that will assist administrators and teachers through an informal walk-through observation. This form assists with successful documentation of each instructional components under Goal Domain #2 (The Classroom Environment) & Domain #3 (Instruction).

Building and Maintaining Collaborative Relationships:

- **Auburn** will be sending a JH student to receive our services in our structured learning classroom for the 2022/23 school year. We are very excited about the growth of this partnership.
- **Senior Trip:** Ellen Bilyeu & Jessica Kincaid will be answering any questions you may have regarding the upcoming senior trip planned for 4/26-5/2 to Florida. They will be departing from STL International Airport on Southwest Airlines to Orlando on 4/26. The itinerary includes Aquatica, Disney's Magic Kingdom, Universal's Grad Bash, Disney's Hollywood Studios, Disney Springs, Cocoa Beach, & Kennedy Space Center.

Leading with Integrity and Professionalism:

- **Coaches:** Met many of our coaches at our coaches meeting last Thursday.
- **Families:** Met many of our students and families during registration.
- **Students:** A junior and senior high school student assembly is planned for the first day of school which will outline the changes made in this year's handbook and establish, with clarity, the student expectations of this school year regarding our learning environment.
- **Teachers:** Building-level meetings are set for Monday & Tuesday Teacher Institute days which will also establish, with clarity, teacher expectations of this school year regarding our learning environment.

Creating and Sustaining a Culture of High Expectations

- **Discipline Paradigms Utilized:**
 - **Restorative Justice:** Restorative justice seeks to examine the harmful impact of an injustice and then determines what can be done to repair that harm while holding the person who caused it accountable for his or her actions. Accountability for the offender means accepting responsibility and acting to repair the harm done.
 - **Trauma-Informed-Leading:** Trauma-informed care recognizes and responds to the signs, symptoms, and risks of trauma to better support the health needs of student who have experienced Adverse Childhood Experiences (ACEs) and toxic stress. Trauma-informed care is a framework that involves: Understanding the prevalence of trauma and their impacts on health and behavior; Recognizing the effects of trauma and adversity on health and behavior; Training leadership with best practices; Integrating knowledge into policies, procedures, and practices

Discipline Data:

None for the Month of August

JH:



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558 Phone: 217-625-2471

W. Christopher Hennemann
Pre-K-8th Grade Principal
chennemann@pawneeschools.org

Timothy R. Kratochvil
Superintendent/H.S. Principal
tkratochvil@pawneeschools.org

Ryan Steffen
Athletic Director
rsteffen@pawneeschools.org

Superintendent/H. S. Principal's Report

August 2022

Good News:

- Staff have done an amazing job this summer!!!

Superintendent Report

- Monthly Update
 - Attended the SASED board meeting and ROE meeting
 - Met with the union on several items.
 - ESSER III approved. Items ordered.
 - Title I grant approved
- Project and Materials Update
 - Waiting on Playground bids.
 - Fencing completed except area around the A building.
 - Outdoor learning area and railing is completed.
 - Cafeteria sound system is completed.
 - Cell Electric is installing the panels this week.
 - Windows completed.
 - Several Plumbing projects have been completed.
 - Locker room does have asbestos. Waiting on removal estimate.
 - Will need to look at some roof repairs down the line as well as chiller repairs.
 - Gym Fans will be installed this week.
 - Lobby Ceiling Lighting Replacement
 - Complete other than the replacement lights forthcoming. Awaiting some feedback from WRF. They've been working with the electrician on a plan to get these replaced.
 - AC in Pre-K
 - O'Shea is waiting for a more precise update from Henson, but below is the current understanding of the components installed vs not yet in hand
 - Unit in "Title A107" room to be operational by mid-week (power/breakers today, mech final connections today/tomorrow).
 - Other units installed, power/breakers completed today, however still waiting on ship date for the central controller. No further update on shipping known as of today, so still assuming 8/31 based on last known estimate from a 7/7 email.
 - Canopy
 - Waiting for confirmed ship date/lead time, but anticipating after first of 2023 still.
 - Working on receiving engineered drawings for the foundation, so not able to perform any demo or new concrete work before school starts as was previously planned. Since the canopy is still some ways out, they're considering the best timing for a new plan of attack out here.
 - Door/Frame Replacements
 - Unfortunately, suppliers were not able to provide the HM doors/frames/hdwr in time for installation before school as previously planned (adjustments during submittals and dimension confirmations

Home of the Indians

extended the lead times), so they are working on a phasing plan to present and review with you to see how they can work on the various openings during the school year.

- They're assuming some would likely be no issue during school, while others will require some re-routing, if acceptable, or even just have to wait for a long weekend or break period. They will be flexible to accommodate your schedule and timing.
- Other
 - Paint Goal Posts/A Building-Scheduled
 - A building gutters and Fascia Repair-Scheduled
 - Boys and Girls Locker Room Remodel-Lockers are ordered 18 weeks out.
 - Football Play Clocks-Ordered
 - Split AC for baseball/softball Concessions-Nothing yet

Personnel:

- Open Positions
 - Play Director
 - 2 High School Class Sponsors
 - 2 Junior High School Class Sponsor
 - Pawnee CUSD #11 Music
 - 6th grade girls' basketball
 - Anticipated Junior High School Assistant Track
 - High School Assistant Track