



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558

Molly Edmonds
Superintendent
Phone: 217-625-2471

Nicole Goodall
Jr. High/High School Principal
Phone: 217-625-2471

W. Christopher Hennemann
Grade School Principal
Phone: 217-625-2231

Steve Kirby
Athletic Director
Phone: 217-625-2471

E-LEARNING DAY

In the event that Pawnee CUSD #11 issues emergency learning days, the following plan will be put into effect:

E-LEARNING DAY COMMUNICATION

- Every attempt will be made to announce an e-learning day the night before. In the event that an announcement cannot be made the day before, the announcement will be made if possible by 6:30 a.m. on the e-learning day.
- Communication for e-learning days will be ongoing and provided through Teacherease, the school website, and school Facebook page. Please check these communications frequently for the latest information.

SCHOOL DAY AND ATTENDANCE

- The e-learning school day will be from 8:15 a.m. - 1:20 p.m.
- Each school office will enter student attendance on Teacherease.

GRADE SCHOOL E-LEARNING SCHEDULE

8:15 a.m.–11:30 a.m. - Synchronous Learning Time
11:30 a.m. - 12:00 p.m. - Lunch
12:00 p.m. - 1:20 p.m. - Synchronous Learning Time

JUNIOR HIGH/HIGH SCHOOL MONDAY E-LEARNING SCHEDULE

8:15 a.m.–11:30 a.m. - Synchronous Learning Time
11:30 a.m. - 12:00 p.m. - Lunch
12:00 p.m. - 1:20 p.m. - Synchronous Learning Time

JUNIOR HIGH/HIGH SCHOOL BLOCK DAY E-LEARNING SCHEDULE

8:15 a.m.–11:30 a.m. - Synchronous Learning Time
11:30 a.m. - 12:00 p.m. - Lunch
12:00 p.m. - 1:20 p.m. - Synchronous Learning Time

INSTRUCTION/SCHOOL WORK

- Teachers and students will be utilizing Teacherease, Google Classroom, or Google Meets for synchronous e-learning instruction.
- All work will be due the day after school is back in session in order for teachers to verify participation and monitor progress.
- If students can't connect via technology, they will be provided paper copies or electronic copies of the assignments on their first day back in person.
 - All work will then be due the day after school is back in session.

PreK - 2nd Grade

- Teachers will contact families with further information about their plan.
- Teachers will be available via email and Google Meets for student assistance between the hours of 8:15 a.m. - 11:30 a.m. & 12:00 p.m. - 1:20 p.m.

Home of the Indians

- To set up a Google Meets session, please email the teacher. The teacher will respond to set up a Google Meets for further assistance.
- If circumstances arise that a teacher can't meet via Google Meets, the teacher needs to contact the appropriate building principal.

3rd - 6th Grade

- Teachers will post instructions/assignments on Google Classroom by 8:15 a.m.
- Teachers will be available via email and Google Meets for student assistance between the hours of 8:15 a.m. - 11:30 a.m. & 12:00 p.m. - 1:20 p.m.
 - To set up a Google Meets session, please email the teacher. The teacher will respond to set up a Google Meets for further assistance.
 - If circumstances arise that a teacher can't meet via Google Meets, the teacher needs to contact the appropriate building principal.

JH/HS

- Teachers will post instructions/assignments on Google Classroom by 8:15 a.m.
- Teachers will be available via email and Google Meets for student assistance between the hours of 8:15 a.m. - 11:30 a.m. & 12:00 p.m. - 1:20 p.m.
 - To set up a Google Meets session, please email the teacher. The teacher will respond to set up a Google Meets for further assistance.
 - If circumstances arise that a teacher can't meet via Google Meets, the teacher needs to contact the appropriate building principal.

TECHNOLOGY

- It is understood that most households have access to the internet either on a computer or cell phone device.
- If a student in 3rd – 12th grades needs a Chromebook for use at home, contact the appropriate office, and one will be provided.
- Students may complete the work electronically and email to the appropriate teacher or on paper to turn into the teacher by the due date.
- The school district will continue to work with families in the event that internet access is not available. For students with limited access to the internet, packets will be made available on the first day back to school.

GOOGLE MEETS EXPECTATIONS

- Google Meets will be used for face to face instruction if requested by a student or teacher.
- Students are to have their cameras on and face visible during the entire Google Meets session.
- Students are expected to be dressed properly for Google Meets sessions.
- Students are not to have any offensive or school inappropriate materials visible during Google Meets sessions.
- Students must enter the Google Meet with their microphone muted and request to unmute by raising their hand via Meets icon.

SPECIAL EDUCATION AND MTSS SERVICES

- Special Education teachers, school counselors, MTSS teachers, and the school nurse will be available to parents and students on e-learning days.
 - These professionals may be accessed through their school email addresses between the hours of 8:15 a.m. - 1:20 p.m.
- To ensure that services of special education students are met, students with special needs will have assignments modified or provided based on their IEP goals from their special education teacher or related service provider.

HOMEWORK

- Students will access their learning through the use of Teacherease, Google Classroom, Google Meets, or school provided packets.
- All work will be due the day after students are back in session in order for teachers to verify participation and monitor progress.

EXTRA-CURRICULAR AND SCHOOL EVENTS

- Extra-curricular events and school functions may be canceled in the event of e-learning days. This includes but is not limited to practice, games, clubs, extra-curricular events, trips, or special events on these days.
- Information pertaining to this will be shared via Teacherease, the school website, and the school Facebook page.

E-LEARNING DAY SURVEY

- An annual survey will be emailed to parents, staff, and students for feedback that will be evaluated by the school district.