

**Board of Education
Pawnee Community Unit School District #11
Monday, August 15, 2022
7:30 p.m. – Regular Session, Cafeteria**

Action 1. Call to Order and Roll Call

President Ward called the meeting to order at 7:32 p.m.

Members present: Kern, McTaggart, Megginson, Morell, Ward

Members absent: Clarke, Wort

Administrators Present: Hennemann, Kratochvil, Recording Secretary Roseberry and Bookkeeper Hamilton

PLEDGE OF ALLEGIANCE-please stand if able

Clarke arrived at 7:38 p.m.

Action 2. Communications

Mary Kay Smargiassi wrote a letter to the Board about keeping the scorebooks for the last 43 years.

Info 3. Good News

Hennemann reported: Our Pre-K program earned a Gold Circle of Quality rating from our compliance visit last year. Thank you to Erika Guess, Anna Barham and Maddie Galloway for all of their hard work and dedication. Summer School is finishing up. Thank you to Leanne Gehrs for running our reading program. Thank you to the teachers and paraprofessionals for their hard work.

Goodall reported: Registration went very well. More people opted to register online than in previous years. NHS students were present to give tours as well as assist with computer cleaning between registrants.

Kratochvil reported: The staff have done an amazing job this summer. We are gearing up to start the new school year.

Wort arrived at 7:44 p.m.

Info 4. PTO and Student Council updates

PTO will meet at the end of August. No report from Student Council.

Hennemann arrived at 7:53 p.m.

Info 5. Performance Contractor Presentation – Scott Graves, Omni Energy

Action 6. Approval of Minutes

Action 6.1 Approve regular board meeting minutes of July 20, 2022

Motion: Approve the regular board meeting minutes of July 20, 2022.

Motion: Megginson

Second: Wort

Ayes: Wort, Ward, Morell, Megginson, McTaggart, Kern, Clarke

Action 7. Approval of Financial Reports and Expenditures

Action 7.1 Consideration and approval of financial reports and expenditures

Motion: Approve the financial reports and expenditures of \$303,264.14 and addendum bills of \$20,524.30.

Motion: Clarke

Second: Morell

Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Info 7.2 Presentation of the 2022-2023 Tentative Budget

Action 7.3 Establish budget hearing date and time

Motion: Set the budget hearing for Wednesday, September 21, 2022 at 7:00 p.m.

Motion: Megginson

Second: Kern

Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Info 8. Recognition of Visitors

Briana Fulton presented the Superior Trophy the Cheer team received from the UCA Cheer camp. Mrs. Goodall introduced Allison Hall. She will be the new FACS teacher starting in the 2023-2024 school year.

Info 9. Administrative Reports

Reports herein attached.

Steffen reported: Pre-season meetings with the Fall coaches were finished up this week. We also had our annual coaches meeting on August 4th. Football practice started this week. We have 36 players out. The first game is Home on August 27th and it is also Senior Night. JH Baseball had their first game on Saturday. We have 23 players out. JH Softball won their first 2 conference games. We have 19 players out. Volleyball has their first game on August 29th. We will host the Sangamon County Tournament in September. Cheer held their UCA camp last week. They received the Superior Trophy.

Hennemann reported: We had Teacher Orientation on August 11th. In-person Registration was on August 4th. We will hold Pre-K and Kindergarten Meet the Teacher Night on August 15th. We will hold 1st – 6th grade Meet the Teacher Night on August 16th. The first day of Pre-K is August 18th.

Goodall reported: New Teacher Orientation was held on August 11th. I am working alongside the Union to develop an informal teacher mentoring program. I will be making sure that the JH/HS teachers and paraprofessionals complete the CPI Training. I am looking into Go Guardian for professional development. This program helps monitor student computer use on our chromebooks. Ellen Bilyeu and Jessica Kincaid will give an update about Senior Trip.

Superintendent Kratochvil reported: I have attended the SASED board meeting as well as the ROE meeting. ESSER III was approved. We are moving forward on getting those projects going. The Title I grant as also approved. Many projects are in progress and many projects have been completed.

Info 10. Old Business

Info 10.1 Discussion of school security

Info 10.2 Discussion of Facilities Master Plan

Info **Request Closed Session** to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by 5/LCS120/2(C)1,2,9, and 11.

Motion: Go into executive session for the stated purpose.

Motion: Wort

Second: Kern

Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

President Ward declared the meeting open at 10:43 p.m.

Members present: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Members absent:

Administrators Present: Hennemann, Kratochvil, Recording Secretary Roseberry

Action 10.3 Consideration and approval of head of program raises

Motion: Approve the following head of program raises for the 2022-2023 school year for Chris Hennemann, Hunter Hamilton, Ryan Steffen, Briana Fulton and Kitt Thein.

Motion: Wort

Second: Morell

Ayes: McTaggart, Megginson, Morell, Ward, Wort

Nays: Clarke, Kern

Action 10.4 Consideration and approval of volunteer high school cheer coach

Motion: Approve Madison Fugnitti as volunteer high school cheer coach.

Motion: Morell

Second: Wort

Ayes: Clarke, McTaggart, Megginson, Morell, Ward, Wort

Nays: Kern

Info **11. New Business**

Action 11.1 Consideration and approval of resignation(s) of staff

Motion: Approve the resignation of RTI Reading Teacher, Librarian, High School Sponsor, High School Play Director Debbie Copp, High School Sponsor Don Smargiassi, RTI Math Teacher Michele Lowry, and Junior High Class Sponsor Ellen Bilyeu.

Motion: Kern

Second: McTaggart

Ayes: 7-0

Action 11.2 Consideration and approval of maternity leave(s)

Motion: Approve the maternity leaves of Jessica Kincaid, Ellen Bilyeu, Casara Marsaglia and Maggie Garvin.

Motion: Clarke

Second: Wort

Ayes: 7-0

Action 11.3 Consideration and approval of part-time math RTI teacher

Motion: Approve hiring Stacie Roscetti as part-time math RTI teacher.

Motion: Kern

Second: Megginson

Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Action 11.4 Consideration and approval of part-time reading RTI teacher
Motion: Approve hiring Eleanor VanDeventer as part-time reading RTI teacher.
Motion: Kern
Second: Morell
Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Action 11.5 Consideration and approval of part-time librarian
Motion: Approve hiring Sara Kirby as part-time librarian.
Motion: Wort
Second: Morell
Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Action 11.6 Consideration and approval of FACS teacher
Motion: Approve hiring Allison Hall as FACS teacher for the 2023-2024 school year pending completion of teaching program, required paperwork and background checks.
Motion: Megginson
Second: Clarke
Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Action 11.7 Consideration and approval of paraprofessional
Motion: Approve hiring Cessija Cody as paraprofessional pending completion of all required paperwork and background checks.
Motion: Kern
Second: McTaggart
Ayes: Wort, Ward, Morell, McTaggart, Megginson, Kern, Clarke

Action 11.8 Consideration and approval of RTI behavior intervention specialist
Motion: Approve hiring Brandon Hott as RTI behavior intervention specialist.
Motion: Wort
Second: Megginson
Ayes: Wort, Ward, Morell, Megginson, McTaggart, Kern, Clarke

Action 11.9 Consideration and approval of junior high baseball assistant coach
Motion: Approve hiring Dalton Doerfler as junior high baseball assistant coach.
Motion: Clarke
Second: Ward
Ayes: Wort, Ward, Morell, Megginson, McTaggart, Kern, Clarke

Action 11.10 Consideration and approval of high school football volunteer coaches
Motion: Approve volunteer high school football coaches: Jeff Nichols and Dylan Van Kooten.
Motion: Clarke
Second: Wort
Ayes: Wort, Ward, Morell, Megginson, McTaggart, Kern, Clarke

Info 11.11 Discussion of concrete projects

Action 11.12 Consideration and approval of concrete projects
Motion: Approve the concrete projects from Langheim Concrete in the amount of \$11,000.
Motion: Clarke
Second: Kern
Ayes: Wort, Morell, Megginson, McTaggart, Kern, Clarke
Nays: Ward

Action

11.13 Consideration and approval of senior trip

Motion: Approve the senior trip as presented.

Motion: Wort

Second: McTaggart

Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Action

11.14 Consideration and approval of all hazardous crossing in District #11

Motion: Approve all the hazardous crossing in District #11 which is all of Route 104 and 4th Street.

Motion: Megginson

Second: McTaggart

Ayes: Wort, Ward, Morell, Megginson, McTaggart, Kern, Clarke

Action

11.15 Consideration and approval of milk bid

Motion: Approve the low milk bid from Prairie Farms for the 2022-2023 school year.

Motion: Morell

Second: Kern

Ayes: Wort, Ward, Morell, Megginson, McTaggart, Kern, Clarke

Action

11.16 Consideration and approval of fuel bid

Motion: Approve the low fuel bid from Home Oil Company for the 2022-2023 school year.

Motion: Clarke

Second: Morell

Ayes: Clarke, Kern, McTaggart, Megginson, Morell, Ward, Wort

Motion: Seal the minutes of Executive Session.

Motion: Megginson

Second: Clarke

Ayes: 7-0

Action

12. Adjournment

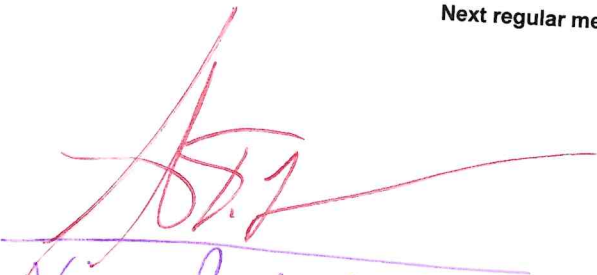
Motion: Adjourn the meeting at 10:55 p.m.

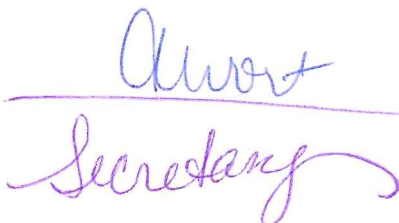
Motion: Clarke

Second: Megginson

Ayes: 7-0

Next regular meeting of the Board of Education is scheduled for—
Wednesday, September 21, 2022
Pawnee School Cafeteria
6:00 p.m.—executive session
7:00 p.m. - regular session


Vice-President


Secretary

**Pawnee Grade School
Board Report: September 21, 2022**

Pawnee Grade School Enrollment									
PreK (PFA – ½ day)		PreK (fee)	Kdg	1 st	2 nd	3 rd	4 th	5 th	6 th
29		9	50	38	26	39	41	30	49
Sections:			3	2	2	2	2	2	3
Numbers shown are updated as of September 15.									

Good News Report:

- The junior high baseball team won the MSM championship with an undefeated conference record.

Administrative Report:

- Discipline –
- Teacher evaluations have started.
- Arts Night Open House/Reading Night will be April 13, 2023.
- We have been notified that we were awarded an additional Pre-K PFA grant in the amount of \$90,625, allowing us to serve an additional 25 students under the grant.
- Teachers have wrapped up beginning of the year benchmarking data for math and reading. We have contacted parents and have started our intervention times. We will continue to focus on reading and math improvement in the grade school. Some strategies we are using that should help are:
 - Pushing into younger grade classrooms to help with guided reading.
 - Using small group RtI lessons.
 - Using our new phonics system.

Personnel:

- Accept the resignation of paraprofessional Kayla Ridge.
- Recommend Hannah West to be hired as a grade school paraprofessional.

Athletics:

- Accept the resignation of Todd Richeson as assistant Junior High Track coach.
- Recommend the hire of Todd Richeson as the high school assistant track coach.
- Recommend the hire of 6th grade girls basketball coach Jennifer Palumbo.
- Recommend the hire of volunteer high school boys basketball assistant Joe Morell.
- Recommend the hire of volunteer junior high girls basketball assistant Lexia Wilson.

Fall Reading/Math Benchmark Summary
2022-2023

Reading

- 53 (K-6) with additional K students being pulled 1:1
- Watch List:
 - 1st- 7 students
 - 2nd- 2 students
 - 3rd- 2 students
 - 4th- 3 students
 - 5th- 2 students
 - 6th- 3 students

Grades 1, 2, & 3 are seeing the highest need for reading interventions over all grade levels to start the 2022-2023 school year. Small groups are being pulled out, 1:1 pull outs, and Reading Specialists are pushing into classrooms. Good News!: Our 2nd graders (biggest concern from last year as 1st graders) are closing gaps.

Math

- 44 (1-6) with additional K students being pulled 1:1
- Watch List:
 - 1st- 7 students
 - 2nd- 4 students
 - 3rd- 4 Students
 - 4th- 4 Students
 - 5th- 4 Students
 - 6th- 6 Students

Grade 1 & 6 are showing the highest need for math interventions to begin the school year. Students in all grade levels are being pulled out for small group or 1:1 interventions. Math Interventionist is also pushing into multiple classrooms to assist with Number Corner.



**Illinois
State Board of
Education**

Dr. Carmen I. Ayala, State Superintendent of Education

EQUITY • QUALITY • COLLABORATION • COMMUNITY

September 12, 2022

Pawnee CUSD 11
Mr. Tim Kratochvil
810 North Fourth Street
Pawnee, IL 62558

Dear Administrator:

I am pleased to inform you that the FY21 Preschool for All RFP Response submitted by Pawnee CUSD 11 has been selected for a FY23 ECBG award as follows:

<u>Program</u>	<u>Funded Amount</u>	<u>Children to be Served</u>
Preschool For All	\$90,625	25

This award is subject to sufficient appropriations by the General Assembly and satisfactory completion of requirements of the Grant Accountability and Transparency Act. The program's Authorized Official will be notified when the ISBE Web Applications System (IWAS) electronic grant is available to complete and submit. Grant funding will be available based on final approval of your FY 2023 application and budget.

Congratulations on the selection of your grant proposal. If you have any questions or need technical assistance at any time during the project period, do not hesitate to contact the Early Childhood Department at (217) 524-4835 or via email at earlychi@isbe.net.

Sincerely,

Dr. Carmen I. Ayala
State Superintendent of Education



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810 North Fourth Street, Pawnee, Illinois 62558 Phone: 217-625-2471

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Nicole Goodall

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W. Christopher Hennemann

Grade School Principal

chennemann@pawneeschools.org

Ryan Steffen

Athletic Director

rsteffen@pawneeschools.org

Steffen Board Report

JH Baseball

- Finished conference as undefeated champions
- Have finished regionals this week. results pending at the time of writing this.

JH Softball

- Finished 10-9 and lost in regional championship game
- Awards party was Monday

JH Girls Basketball

- Started the 14th
- 15 total
- 4 5th
- 3 6th
- 4 7th
- 4 8th

HS Volleyball

Hosted JV volleyball tournament last on the 10th
Host county volleyball tournament on 24th and 26th

HS Football

Had second home game of the year Saturday
Have been working to schedule more JV games

- we've played three JV games
- 1 more definitely scheduled, working on officials for the second one.

Homecoming

Homecoming week was last week.

- activities throughout the week were a success.
- weekend activities are planned out and ready

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Sincerely,

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**Pawnee CUSD 11
JH/HS Principal Report
September 2022**

*"The function of education is to teach one to think intensively and to think critically.
Intelligence plus character- that is the goal of true education. "*

- Dr. MLK.

Good News Report:

- **Student of the Month:**

- **JH:** None for August, but the team intends to nominate in Sept.
- **-HS: Peyton Hinds** - Her teachers write that she is polite, respectful, and goes above and beyond in her work. She has a great attitude in class and is a hard worker. She is the daughter of Matt and Shelly Hinds. Please see attached sheet for more about Peyton!

Living a Mission and Vision Focused on Results:

- At the JH/HS level teachers were asked to submit the following items: classroom management plans, Ellis credential pdf, emergency sub plans, personal technology AUP, and to establish a google classroom for each of their classes. This will assist in supporting our educators when students & community have questions.
- Several of our new JH/HS teachers have had one-on-one guidance meetings with me to answer specific questions and address early issues that typically befall new teachers.
- GCN training is being completed by staff during these next few weeks.

Leading and Managing Systems Change:

- Certified teachers being evaluated this year have already scheduled pre-conference, observation and post-conference dates for this first semester.

Improving Teaching and Learning:

- With the extension of Erin's Law beginning July 1, 2022, it is mandatory for each school to have grades K-12 participate in child abuse prevention education. Pawnee is considering the following training for our staff from the Sangamon County Child Advocacy Center. The advocate would provide our staff training on mandated reporting and the process of the CAC's role in child abuse investigations.
- Additional upcoming SIP days are being discussed and planned by our administrative teams on Tuesday, Sept. 20th

Building and Maintaining Collaborative Relationships:

- Our Fall Sports Assembly on Aug. 26 went really well! We highlighted all fall sports: Cheer, Football, Soccer and Volleyball. Each team did their own run in and a coach from each sport introduced their team. The band played Loyalty while the cheerleaders performed. Students hosted a game. Positive comments were made about including all fall sports into the pep assembly.
- Our Homecoming Schedule for this year was a success with many student participants. Hallway decorating, Dress-Up Days, Powder Puff, Bonfire, Class Games, Parade and Dance are just to name a few of our celebrations!

- FFA National Convention is being held on Oct. 26-28th. Mr. Rawlings has included the following information at the end of this report for your review since this is an overnight event.
- Capital Area Career Fair: juniors will be attending this year on Oct. 5th where they will connect with colleges, military, trade school/unions which meets the state instructional mandate of Career & Technical exploration.

Leading with Integrity and Professionalism:

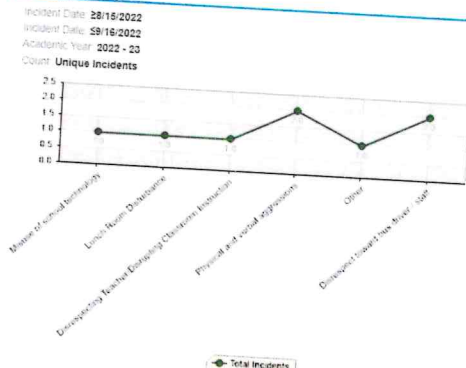
- Mr. Kirby has volunteered to accompany our seniors on the trip to Florida. Mr. Kirby has been a sponsor and chaperone for many years and is glad to be going to help strengthen the knowledge, skills and experience of our newer sponsors and be a male chaperone.
- Pawnee's Threat Assessment Plan is being utilized now for cases where students could be a threat to self and others.

Creating and Sustaining a Culture of High Expectations

- The JH & HS teachers have been requested to create 2 positive behavior logs per week. Both positive and negative behavior logs are emailed to guardians and to students at the JH/HS level to increase personal responsibility. This communication also establishes connections between school and home.
- The PSAT/NMSQT has been scheduled for all juniors on Oct. 12th, 2022.

Discipline Data:

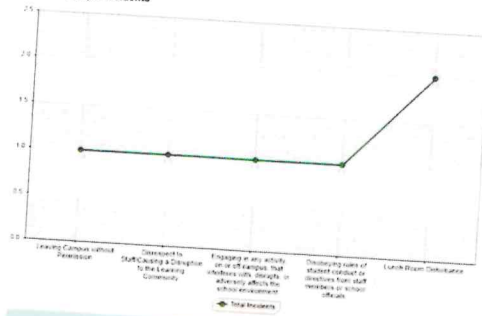
JH:



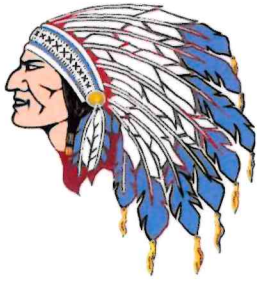
Incident Type	Total
Misuse of school technology	1
Lunch Room Disturbance	1
Disrespecting Teacher/Disrupting Classroom Instruction	1
Physical and verbal aggressions	2
Other	1
Disrespect toward bus driver / staff	2
Total Incidents	8

HS:

Incident Date: 28/15/2022
 Incident Date: 29/16/2022
 Academic Year: 2022 - 23
 Count: Unique Incidents



Incident Type	
Leaving Campus without Permission	Total 1
Disrespect to Staff/Causing a Disruption to the Learning Community	1
Engaging in any activity on or off campus that interferes with, disrupts, or adversely affects the school environment	1
Disobeying rules of student conduct or directives from staff members or school officials	1
Lunch Room Disturbance	2
Total Incidents	6
Advanced Options Back	



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Athletic Director

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Superintendent Report

September 2022

Good News:

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Superintendent Report

- Monthly Update
 - Attended the SASD board meeting and ROE meeting
 - Met with the union.
 - Attended IASA meeting.
 - Attended Village Board Meeting.
 - Held Administration Meeting.
 - WTIM radio show.
- Project and Materials Update
 - Waiting on Playground bids.
 - All Fencing completed.
 - Outdoor learning area 2 completed. Railing should be completed by the next football game.
 - Football sound system is completed.
 - Cell Electric panel work completed.
 - Plumbing projects will be worked on this week.
 - Will need to look at some roof repairs down the line as well as chiller repairs.
 - Gym Fans installed.
 - CTI installed Activboards and will work on IPADS and laptops.
 - Bleachers were inspected.
 - Outdoor School Sign is in production.
 - ESSER III exhaust fan installation has begun.
 - Security System/Intercom update is supposed to start next week.
- Maintenance Grant
 - Lobby Ceiling Lighting Replacement
 - Complete other than the replacement lights forthcoming.
 - Canopy
 - Waiting for confirmed ship date/lead time, but anticipating after first of 2023 still.
 - Working on receiving engineered drawings for the foundation, so not able to perform any demo or new concrete work as was previously planned. Since the canopy is still some ways out, they're considering the best timing for a new plan of attack out here.
 - Door/Frame Replacements
 - Unfortunately, suppliers were not able to provide the HM doors/frames/hardware in time for installation before school as previously



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planned (adjustments during submittals and dimension confirmations extended the lead times), so they are working on a phasing plan.

- Other
 - Paint Goal Posts/A Building/Dugouts/Outdoor building and Roof-Completed
 - A building gutters and Fascia Repair-Completed
 - Boys and Girls Locker Room Remodel-Lockers are 10 weeks out.
 - Football Play Clocks shipped.
 - Split AC for baseball/softball Concessions-Put on hold
- Discussion
 - Donkey basketball
 - HLS Report
 - Architect
 - Tree Bid
 - Job descriptions
 - School Board petitions

Personnel:

- Open Positions
 - 2 Junior High School Class Sponsor
 - Pawnee CUSD #11 Music
 - Junior High School Assistant Track