

Board of Education
Pawnee Community Unit School District #11
Wednesday, April 25, 2018
6:00 p.m. - Hearing on Admission to School Events, Unit Office
Upon Conclusion of Hearing – Closed Session, Unit Office
7:30 p.m. – Regular Session, Cafeteria

Agenda
“Regular Meeting”

Action 1. Call to Order and Roll Call

Vice President Shelton called the meeting to order at 6:02 p.m.

Members present: Adcock, Howard, Kern, Shelton, Starr, Wort

Members absent: Ward

Administrators Present: Alexander, Kratochvil, Recording Secretary, Hamilton, Roseberry, Coach Howard and Coach Brown

Info 2. Hearing on Admission to School Events

Vice President Shelton announced the purpose of the Hearing.

Jason Gentry was not in attendance. Coaches Howard and Brown reported on the incident.

Action 2.1 Consideration and approval to ban citizen admission to any school event, including practice and competition for athletic, extracurricular activities and district ceremonies for one year commencing March 22, 2018.

Motion: Approve the ban of Jason Gentry from all school events including but not limited to, practices, athletic competitions, extracurricular activities, and all district ceremonies for one year commencing March 22, 2018.

Motion: Adcock

Second: Starr

Ayes: Adcock, Howard, Kern, Shelton, Starr, Wort

Coaches Howard and Brown left at 6:15 p.m.

Vice President Shelton closed the Hearing at 6:15 p.m.

Info 3. Request Closed Session to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by 5ILCS 120/2(C)1,2,9, and 11.

Motion: Go into executive session at 6:16 p.m. for the stated purpose.

Motion: Wort

Second: Starr

Ayes: Adcock, Howard, Kern, Shelton, Starr, Wort

Ward arrived at 6:27 p.m.

President Ward declared the meeting open at 7:30 p.m.

Motion: Seal the minutes of Executive Session.

Motion: Wort

Second: Howard

Ayes: 7-0

PLEDGE OF ALLEGIANCE-please stand if able

Info **4. Communications**
None.

Info **5. Good News**
JH Students of the Month are 7th grader Zach Adcock and 8th grader Kyle Neuber. HS Student of the Month is Kaitlin Melton. Grade School had their Open House and Book Fair.
Superintendent Alexander congratulated the Grade School Open House and Mrs. Copp and Mrs. Williams on a great Book Fair.

Info **6. PTO and Student Council updates**
Jacob Harris reported they are working on next year's election. Trivia Night is May 12th. The last Tuesday in May is the Six Flags trip.

7. Approval of Minutes
Action 7.1 Approve special board meeting minutes of March 28, 2018 and regular board meeting minutes of March 21, 2018

Motion: Approve the regular meeting minutes of 3/21/18.

Motion: Kern
Second: Adcock
Ayes: 7-0

Motion: Approve the special meeting minutes of 3/28/18.

Motion: Wort
Second: Starr
Ayes: 7-0

8. Approval of Financial Reports and Expenditures
Action 8.1 Consideration and approval of financial reports and expenditures
Motion: Approve the financial reports and expenditures of \$204,407.76 and addendum bills of \$11,104.03.

Motion: Howard
Second: Ward
Ayes: Adcock, Howard, Shelton, Starr, Ward, Wort
Abstain: Kern

Info **9. Recognition of Visitors**
Jacob Harris appreciates all that has been done on the security front. He requested hiring a security guard to be on the grounds 100% of the time. Nyla Cooper and Max the Comfort Dog appeared and gave an update.

Info **10. Administrative Reports**
Reports herein attached.

Superintendent Alexander reviewed future Building and Grounds needs/wants.

11. Old Business
Action **11.1** Consideration and approval of Administrative Policy and Procedure Revisions

Motion: Approve the Administrative Policy and Procedures as discussed.

Motion: Kern

Second: Adcock

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

12. New Business

Action 12.1 Consideration and approval of membership of the IESA

Motion: Approve of membership in the IESA at a fee of \$800.00.

Motion: Shelton

Second: Ward

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action 12.2 Consideration and approval of personnel resignation and retirement

Motion: Accept the retirement resignation of Janet Sloman effective 9/4/18.

Motion: Ward

Second: Wort

Ayes: 7-0

Motion: Accept the resignation of Jenny Mendenhall as GS Principal effective 6/30/18.

Motion: Shelton

Second: Adcock

Ayes: 7-0

Motion: Accept the resignation of Erica King as GS aide effective 5/25/18.

Motion: Wort

Second: Starr

Ayes: 7-0

Motion: Accept the resignation of Rachael Phillips as GS aide effective 5/25/18.

Motion: Kern

Second: Wort

Ayes: 7-0

Motion: Accept the resignation of Laura Byers as HS cheerleading sponsor effective 5/25/18.

Motion: Adcock

Second: Ward

Ayes: 7-0

Motion: Accept the resignation of Tristen Gary as 7th grade boys' basketball coach effective 5/25/18.

Motion: Howard

Second: Adcock

Ayes: 7-0

Motion: Accept the retirement letter of Scott MacDonald effective the end of the 2020/2021 school year.

Motion: Kern

Second: Adcock

Ayes: 7-0

Action 12.3 Consideration and approval to adopt resolution of non-certified staff reduction in force

Motion: Approve the Reduction in Force Resolution of non-certified staff: Jennifer Branum, Laura Byers, Nyla Cooper, Lisa Dozier, Kelly Ellis, Teresa Hamilton. Brandon Hott, Alexandra Ibberson. Scarlett Lewis, Peggy Master, Tina Newingham Connie Roberts, Jacinda Roberts, and Chelsi Sitze effective 5/25/2018.

Motion: Kern
Second: Adcock
Ayes: 7-0

Action 12.4 Consideration and approval of employment of personnel
Motion: Approve the employment of Stefani Jungjohann as JH science instructor for 2018/2019.

Motion: Wort
Second: Ward
Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action 12.5 Consideration and approval of window replacement bids
Motion: Reject all bids for the window replacement project.

Motion: Kern
Second: Adcock
Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action 12.6 Consideration and approval of extra-curricular coaches in high school football, junior high baseball, high school volleyball, 7th and 8th junior high girls basketball, junior high boys basketball, junior high cheerleading, high school boys basketball, high school girls basketball, junior high softball, and junior high volleyball
Motion: Approve extra-curricular coaches in high school football, junior high baseball, high school volleyball, 7th and 8th junior high girls basketball, junior high boys basketball, junior high cheerleading, high school boys basketball, high school girls basketball, junior high softball, and junior high volleyball.

Motion: Adcock
Second: Starr
Ayes: Adcock, Howard, Kern, Starr, Ward, Wort
Nays: Shelton

Action 12.7 Consideration and approval of grade school handbook
Motion: Approve the 2018/2019 GS Handbook as presented.

Motion: Howard
Second: Kern
Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action 12.8 Consideration and approval of jh/hs school handbook
Motion: Approve the 2018/2019 JH/HS Handbook as presented.

Motion: Adcock
Second: Howard
Ayes: Adcock, Howard, Kern, Starr, Ward, Wort
Nays: Shelton

Action **12.9** Consideration and approval to set dates and times of regular school board meetings

Motion: Approve the 2018/2019 School Board meeting dates to be the 3rd week of each month.

Motion: Adcock

Second: Howard

Ayes: Adcock, Howard, Kern, Starr

Nays: Shelton, Ward, Wort

Shelton voiced her concern with Wednesday night meetings conflicting with church.

Action **12.10** Consideration and approval to approve emergency Health Life Safety Amendment

Motion: Approve the Emergency Health Life Safety Amendment.

Motion: Shelton

Second: Kern

Ayes: Adcock, Howard, Kern, Shelton, Starr, Ward, Wort

Action **12.11** Consideration and approval of extra-curricular volunteers

Motion: Approve football volunteer coaches: Joe Fisher, Hunter Hamilton, David Wolf, Kitt Thein, Steve Haney, and Tom Garvin.

Motion: Wort

Second: Adcock

Ayes: 7-0

Action **13. Adjournment**

Motion: Adjourn the meeting at 9:04 p.m.

Motion: Shelton

Second: Howard

Ayes: 7-0

Next regular meeting of the Board of Education is scheduled for—Wednesday, May 16, 2018, Cafeteria 6:00 p.m.—executive session 7:00 p.m.—regular session

Amy Wort
President

[Signature]
Secretary

May 16, 2018

SCHOOL BOARD REPORT

SUPERINTENDENT REPORT

Good News- Congratulations to the Class of 2018.

Congratulations to Richard Dirksen, Debbie Dirksen and Janet Sloman on their upcoming retirements.

Superintendent's Report:

1. Board Conference- I have included a form for the Conference in Chicago. **Please fill out the form and return to me by June 8.** The Conference dates are November 16-18.

2. Thank you to our teachers. National Teacher Appreciation week was the first week in May. The administrators greatly appreciate the work you do with the children of Pawnee.

3. Chiller- Last October, I told you the chiller was not working correctly. The relay coil on it had cracked and was losing refrigerant. We had the crack in the coil repaired and added refrigerant to the system on May 10. Of course, while they repaired the coil they realized our compressor was not running correctly. The oil pressure gauge was running low. They found metal shavings in the oil. The compressor was damaged and could not be repaired. The system can function at 54%. There are 4 compressors. A and B that both have backups. The compressor needing replaced in the Lead compressor for B. It will not let the backup to run. We are in the process of looking at a rebuilt compressor that has a 5 year warranty to fix the problem and is half the cost of new.

4. Promotion and Graduation are May 24 and 25 at 7 pm.

5. Bus 6 will need a new turbo. This repair is estimated at \$5,200

6. SB 2260- Amends State Revenue Sharing Act. If passed, Pawnee would receive an additional amount equal to 11% of the total amount distributed to the school district from Personal Property Tax Replacement Fund during fiscal year 2016. There is a progress sheet with my report. It is now in the Revenue and Finance Committee of the House after it was passed in the Senate (\$213,771).

7. FOIA- SmartProcure submitted a FOIA request for any and all purchasing records from 2018-01-18 to current on April 30. Response was sent on May 2.



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558

Gary M. Alexander

Superintendent

Phone: 217-625-2471

Timothy R. Kratochvil

Jr. High/High School Principal

Phone: 217-625-2471

Jenny L. Mendenhall

Grade School Principal

Phone: 217-625-2231

Steven L. Kirby

Athletic Director

Phone: 217-625-2471

May 2018

Junior High/High School Principal's Report

Current Enrollment: High School-189 (-8) Junior High-95 (-1) Total: 284(-9)
7th- 46(-2) 8th-49(+1) 9th-54(-2) 10th-49(-3) 11th-41(-3) 12th-45(Same)

Suspensions: 1 (DD for physical contact with several students)

Good News:

- **April High School Student of the Month is Hendy Hamilton** - Hendy has always performed well in my class. He always says hi and behaves in a polite manner. I feel like he tends to fall under the radar.
- April Junior High Students of the Month are 8th grader Jacob Patton and 7th grader Maya Rodriguez.
- May Junior High Students of the Month are 8th grader Jordan Watts and 7th grader Emilee Richeson

Personnel:

- Three resignations

Academics:

- LLCC Dual Credit testing/retesting is complete. 5 students successfully passed the test.
- There will be 1 student participating in a Teacher Education class at UIS.
- There will be 2 students attending CACC next school year and 5 students attending LLCC College Now program.
- Thank you to the ISP, Pawnee PD, and staff for a successful SADD prom activity
- NHS Update
- Curriculum Awards Update

Activities:

- Report on Spring Sports

Other:

**Pawnee Grade School
Board Report: May 16, 2018**

Pawnee Grade School Enrollment									
PreK (PFA)	PreK (PEG)	PreK (fee)	Kdg	1 st	2 nd	3 rd	4 th	5 th	6 th
20	16	6	39	57	54	43	43	45	43
Sections:			3	3	3	2	2	2	3
Numbers shown were updated on May 11.									

Good News:

- The Illinois Principals Association held their second Student Recognition Breakfast on April 26th. Maura Harrison was selected to attend and represent Pawnee Grade School!

Administrative Report:

- April monthly assembly:
 - Students were recognized for the monthly character trait (honesty) and for making good choices.
- Professional development:
 - Thirteen staff members attended Fountas & Pinnell training for phonics, spelling, and word work.
 - Four staff members attended a workshop about proactive discipline and PBIS strategies.
 - Emergency/crisis plan updates were provided to the staff on April 16.
 - Six staff members attended a 2-day guided math conference on May 7-8.
- Other:
 - An assembly called "Me at My Best" was presented to K-6th graders in April.
 - Planning for summer school has begun. We currently have 36 students registered for reading and 10 registered for math.
 - Step Up to Writing curriculum materials for grades K-8 have been purchased and delivered to teachers.