

**Board of Education
Pawnee Community Unit School District #11
Thursday, October 20, 2011
6:30 p.m. – Closed Session, Unit Office
7:00 p.m. – Regular Session, Media Center
Agenda
“Regular Meeting”**

Action **1. Call to Order and Roll Call**
President Bentley called the meeting to order at 6:30 p.m.

Members present: Bentley, Bowen, Kindernay, Whitlow, Ward, Shepherd
Member absent: Smargiassi,
Administrators Present: Burton, Cline, and Hamilton

Info **2. Request Closed Session** to consider information regarding personnel, the appointment, employment, or dismissal of an employee or officer.

Motion: Adjourn to Executive Session to consider information regarding personnel, the appointment, employment, or dismissal of an employee or officer.

Motion: Bowen

Second: Shepherd

Ayes: Bentley, Bowen, Whitlow, Kindernay, Ward, Shepherd

Return to Open Session

President Bentley declared the meeting open at 7:15 p.m.

Motion: Seal the minutes of executive session.

Motion: Bowen

Second: Kindernay

Ayes: 6-0

Motion: Add 6.2 Interfund Loan to the agenda

Motion: Shepherd

Second: Ward

Ayes: 6-0

Info **3. Good News Reports**

Principal Cline reported Mrs. Sitze received the Sangamon Schools Credit Union John Lowe grant for her Atlas project. Principal Kratochvil recognized members of the Rotary Club who volunteered to serve at the School Board Association Dinner. He also announced the Student Council Student of the Month recipient, Drew Shepherd.

Info **4. PTO and Student Council Updates**

No reports

Action **5. Approval of Minutes**

Motion: Approve the Sept. 29 regular board meeting minutes.

Motion: Ward

Second: Bowen

Ayes: 6-0

Action 6. Approval of Financial Reports and Expenditures

Superintendent Burton reviewed the Fund Balance Report and called attention to the breakdown of the single year anticipated deficit. Of the \$736,077 anticipated deficit, \$59,773 is attributed to the timing of the insurance track work, and \$513,179 is due to the postponement of the H/L/S bond sale, which will save the district over \$150,000 in interest.

Motion: Approve the bills totaling \$171,363.23 and the addendum of \$16,385.54.

Motion: Kindernay

Second: Whitlow

Ayes: Bowen, Bentley, Ward, Whitlow, Kindernay

Action 6.1 Presentation of annual audit

Pehlman and Dold Auditor, Dorinda Fitzgerald, presented the 2010/11 annual audit. She noted some changes, which include GASB 54, InterFund notes, Capital Outlay, and subsequent events. She found all records and reports to be in order and recommended continued review and implementation of policies/procedures to protect the district due to staff changes. Ms. Fitzgerald reviewed the financial history and commended the district on receiving a 4.0 Financial Recognition in these difficult economic times.

Motion: Approve the 2010/11 Annual Financial Report.

Motion: Kindernay

Second: Whitlow

Ayes: Ward, Whitlow, Shepherd, Kindernay, Bowen, Bentley

Action 6.2 Approval of interfund loan from working cash fund to Health Life Safety fund

Motion: Approve the Interfund Loan from Working Cash to H/L/S in the amount of \$19,000.

Motion: Shepherd

Second: Ward

Ayes: Bentley, Ward, Whitlow, Shepherd, Kindernay, Bowen

Info 7. Recognition of Visitors

No request to speak.

Info 8. Administrative Reports

Principal Cline: Leadership Conference/Luncheon 10/14; PTO successful carnival; Breakfast and Book Fair; Report cards and Parent/Teacher Conference 10/27, 10/28; and Mrs. Sitze's class food drive.

Principal Kratochvil: successful staff webinar; Pepsi Assembly; impressive Homecoming activities participation; thank the custodial/grounds staff for all their hard work/cooperation during Homecoming; excellent Student Bullying Assembly; and upcoming Blood Drive 10/21.

Pat Langheim: the new boilers are working well/efficiently; the final punch list on H/L/S work is yet to be completed.

Comptroller Hamilton: This month, the Fund Balance Report percentages indicate the adopted 2011/12 Budget figures that was adopted last month. The month of September we spent \$468,560.86 and received \$807,190.56. We are three months into our 12 month fiscal year, or 3/12, which is 25%. Our revenue stands at 31% of the budget and our expenses are at 33%. We have received 41.57% (\$743,732.96) of the projected Corp Tax distribution. We have collected 97.812 % (\$2,411,848.41) of our property taxes. The State has paid us 100%

of FY2011 and is staying on track with FY2012. A spreadsheet showing the declining state funding was passed around for review. Additionally, a breakdown of the 2010/11 budget to actual was reviewed.

Superintendent Burton: upcoming ROE Compliance Visit. The board was apprised of the fact that in their capacity as members of the board of education they are considered Mandated Reporters and as such are responsible to report any and all suspected cases of child abuse and neglect, as set forth in the Illinois Abuse and Neglected Child Reporting Act.

9. Old Business

Action 9.1 Consideration and approval of board policy and procedure revisions (3rd and final reading)

The Organizational Chart that was tabled last month was again discussed at length. President Bentley recommended that a committee be formed to discuss and recommend an appropriate alternative.

Motion: Adopt the 3rd Reading of board policy and procedure revisions as presented with the exception of the Organizational Chart (Policy 3:30-E).

Motion: Bowen

Second: Kindernay

Ayes: Ward, Whitlow, Shepherd, Kindernay, Bowen, Bentley

10. New Business

Action 10.1 Consideration and approval of personnel employment

Motion: Employ Scott Day as maintenance/custodian for 30 hours/week.

Motion: Bowen

Second: Kindernay

Ayes: Ward, Whitlow, Shepherd, Kindernay, Bowen, Bentley

Action 10.2 November School Board meeting date change

Motion: Move the regular November School Board meeting to Wednesday, November 16th.

Motion: Bowen

Second: Ward

Ayes: 6-0

Action 10.3 Consideration and approval of 2011-2014 Technology Package
Principal Kratochvil presented a power point on the Technology proposal with the assistance of Bob Hagler.

Motion: Approve the 2011-2014 Technology Package as presented.

Motion: Bowen

Second: Ward

Ayes: Whitlow, Shepherd, Kindernay, Bowen, Bentley, Ward

Info 11. Communications

A thank you note from the School Board Association for hosting their dinner was shared with the board.

Action 12. Adjournment

Motion: Adjourn at 9:30 p.m.

Motion: Whitlow

Second: Kindernay

Ayes: 6-0

**Next regular meeting of the Board of Education is scheduled for—
Thursday, November 16, 2011
Pawnee School Cafeteria
6:00 p.m.—executive session
7:00 p.m.—regular session**