

**Board of Education
Pawnee Community Unit School District #11
Wednesday, November 16, 2011
6:30 p.m. – Closed Session, Unit Office
7:00 p.m. – Regular Session, Cafeteria
Agenda
“Regular Meeting”**

Action **1. Call to Order and Roll Call**
President Bentley called the meeting to order at 6:30 p.m.

Members present: Bentley, Bowen, Whitlow, Ward, Shepherd, Smargiassi
Member absent: Kindernay
Administrators Present: Burton, Cline, Kratochvil, and Hamilton

Info **2. Request Closed Session** to consider information regarding personnel, the appointment, employment, or dismissal of an employee or officer.

Motion: Adjourn to Executive Session to consider information regarding personnel, the appointment, employment, or dismissal of an employee or officer.

Motion: Bowen

Second: Ward

Ayes: Bentley, Bowen, Whitlow, Ward, Shepherd, Smargiassi

Return to Open Session

President Bentley declared the meeting open at 7:15 p.m.

Motion: Add 10.3 Approval of Volunteer coaches and 10.4 Technology Loan Application to the agenda.

Motion: Bowen

Second: Shepherd

Ayes: 6-0

Info **3. Good News Reports**

Principal Cline reported on the Grand Event hosted for grandparents that contributed to the \$3000 profit from sale of books. Principal Kratochvil recognized Jessica Bailey as the November Student Council Student of the Month. Also, Alex Cooper participated in the IMEA band concert and several students were named to All Conference for both football and volleyball.

Info **4. PTO and Student Council Updates**

Wyatt Neisler, student council representative, updated the board on upcoming events and projects: cake raffles, a basketball game fundraiser to support a Honor Flight, and Feb. 4th Winter Carnival.

Action **5. Approval of Minutes**

Motion: Approve minutes of the 10/20/11 regular meeting, 11/1/11 Policy committee meeting, and 11/9/11 special meeting.

Motion: Ward

Second: Bowen

Ayes: Bentley, Bowen, Shepherd, Smargiassi, Ward, Whitlow

Action 5.1 Approval to destroy executive session recordings over 18 months old

Motion: Destroy executive session recordings over 18 months old.

Motion : Bowen

Second: Shepherd

Ayes: Bowen, Whitlow, Ward, Shepherd, Smargiassi, Bentley

Action 5.2 Approval to continue to seal the minutes of all previous Executive session minutes

Motion: Approve the continued sealing of the minutes of all previous executive session minutes.

Motion: Whitlow

Second: Smargiassi

Ayes: Whitlow, Bowen, Ward, Shepherd, Smargiassi, Bentley

Action 6. Approval of Financial Reports and Expenditures

Superintendent Burton reviewed the Fund Balance Report as submitted by the Comptroller.

Motion: Approve the Financial Report and the bills totaling \$ 279,439.59 and the addendum of \$ 9,093.65.

Motion: Shepherd

Second: Whitlow

Ayes: Bowen, Bentley, Ward, Whitlow, Smargiassi, Shepherd

Action 6.1 Presentation of annual tax levy and resolution

Superintendent Burton and Comptroller Hamilton reviewed the proposed Tax Levy. Hamilton explained that the 2010 equalized assessed value was 60,397,312 and the rate was 4.08. The proposed 2011 levy is based on an estimated EAV of 64,713,644 to allow the district access to maximum growth. The actual anticipated EAV is 62,224,658, which would make the rate 4.0233 and be a reduction of six cents.

Motion: Adopt annual tax levy and resolution and display the proposed levy in the unit office for the next 30 days.

Motion: Bowen

Second: Smargiassi

Ayes: 6-0

Action 6.2 Establish tax levy/resolution hearing date and time

Motion: Move the regular December meeting to Monday, December 19th at 6:00 p.m. to include the tax levy hearing.

Motion: Shepherd

Second: Ward

Ayes: 6-0

Info 7. Recognition of Visitors

Shelly Craigmiles voiced her concern pertaining to the Sangamo Conference. She questioned the length of the agreement and asked the board to seek alternatives because the Sangamo is not the best for our kids. Mr. Burton stated he is not looking to leave the Sangamo at this time but he continues to review options and there may be other conference alternatives in the future. He said he would be available to discuss in general terms possible options and that the commitment to Sangamo is for two years.

Info **8. Administrative Reports**

Principal Cline reported: excellent attendance at the Parent Conferences, well attended Beta Club dance, and the upcoming Limo Lunch and Christmas Concerts.

Principal Kratochvil reported: winter sports practices have begun with 8 girls and 20 boys out for basketball, Counselor Duenas continues to do a really good job and the proposed curriculum changes will be brought to the December meeting, the approved laptops have arrived and been distributed to the teachers, the addition of a resource officer is being discussed with Officer Burnley, and the school is partnering with the Assembly of God in a Food Drive.

Comptroller Hamilton reported: The month of October we spent \$523,727.01 and received \$766,128.81. We are four months into our 12 month fiscal year, or 4/12, which is 33.33%. Our revenue stands at 39% of the budget and our expenses are at 47%. We have received 41.57% (\$743,732.96) of the projected Corp Tax distribution. We have collected 98.35 % (\$2,425,116.33) of our property taxes. The State has paid us 100% of FY2011 and continues to stay on track with FY2012.

9. Old Business

Action 9.1 Consideration and approval of district's organizational chart (final reading)

Motion: Adopt the district organizational chart as recommended by the administration.

Shepherd updated the board on the committee meeting and the status of the existing organizational chart (herein attached.)

Motion: Bowen

Second: Ward

Ayes: Bentley, Bowen, Smargiassi, Ward, Whitlow

Nays: Shepherd

10. New Business

Info 10.1 First reading of administrative policy and procedure revisions
The First Reading revisions were presented and will be voted on at the next meeting.

10.2 Approval of Volunteer coaches

Motion: Approve volunteer coaches Lamoin Lytle for girls' basketball and Raph Hennemann and Spencer Kirby for boys' basketball.

Motion: Bowen

Second: Smargiassi

Ayes: 6-0

10.3 Approval of Technology Loan application

The loan is available at a 2% interest rate to purchase hardware, software, wiring, and training that would benefit Kindergarten through 8th grade. The payments are made over three years and the total interest expense would be about \$1200. Due to current changes in funding for the Regional Office of Education (ROE), Pawnee's Corp Tax revenue could be reduced by almost \$17,000 annually. This loan structure allows the district to continue upgrading technology incrementally.

Motion: Approve the submission of the Technology Loan application in the amount of \$42,600 at 2% for K-8th grade.

Motion: Shepherd

Second: Smargiassi

Ayes: Bowen, Shepherd, Smargiassi, Ward, Whitlow, Bentley

Info **11. Communications**

No communications

Return to Executive Session at 8:05 p.m.

Motion: Seal the minutes of executive session.

Motion: Bowen

Second: Whitlow

Ayes: 6-0

Action 10.2 Discipline and reassignment of district personnel

Adopt Resolution authorizing reassignment and pay reduction of full-time educational support personnel.

Motion: Shepherd

Second: Bowen

Ayes: Whitlow, Bowen, Smargiassi, Bentley, Shepherd, Ward

Action 12. Adjournment

Motion: Adjourn at 9:40 p.m.

Motion: Ward

Second: Shepherd

Ayes: 6-0

Next regular meeting of the Board of Education is scheduled for—

Monday, December 19, 2011

Pawnee School Cafeteria

6:00 p.m.—executive session

6:30 p.m. - Levy Hearing

7:00 p.m.—regular session